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**Portland Area Service Committee
Meeting of Narcotics Anonymous
ZOOM
Portland, Oregon
June 27, 2020**

The Chair called the meeting to order at 2:01 pm.
The meeting opened with a moment of silence followed by the serenity prayer.
Member read Service Prayer

New GSR/Alt. GSR and New Group Recognition:

Ashley P.	Recovery in the House	GSR
MaryEllen	Free to Be Me	GSR
Josh	Armageddon Addicts	GSR

Amendments to last month's minutes:

- *Autumn is to be removed from the elected officials list as she wasn't present at the time.
- *The Secretary will input the Outreach report into the amended minutes.
- *Literature sent the wrong month's minutes will remedy that this month.

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Member read the 12 Concepts of Service

Grievances – NONE

Reports

RCM – Toni B.

I will be going to Region next month.

Archivist – Anthony Q.

No Report

Treasurer– Janet H.

I went with the Chair to transfer our bank account to OnPoint at the Lloyd Center branch. Please conduct business through that branch. I also switched the donations to PayPal, please put your name in the comments section so I know who donated.

Thanks

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Secretary –Theresa D.

Please send all updated contact information to 'secratary@portlandna.org'. If you do not receive a copy of the minutes within the allotted 10 days please let me know so I can remedy that.

Thank you for allowing me to be of service.

Vice Chair- Michelle

Hello everyone, I am Michelle

I would like to first say thank you all for trusting me in this new experience as your Area Vice-Chair.

The month of June I attended 3 out of 5 of our sub-committee meetings; Literature, PR/Outreach and H&I and folks lots is going on!

Literature Sub-committee discussed a lot and are working to get literature sales in our area ready to go soon.

PR/Outreach Sub-Committee had lots of discussion around legal and the next steps to open meetings responsible.

H&I Sub-committee has panel chairs getting ready for heling facilities to provide Zoom Panel NA meetings.

I was honored and amazed at the discussions around supporting this area by using a number of traditions in mind!

Thank you for allowing me to be of service for you.

Chair – MaryBeth N.

I am honored and excited to be here serving as the new Chair of Area. People think I'm crazy for being excited, but I am for sure... you may be aware I am into brief and efficient reports, so this may be one of my longer ones. I wanted to talk

about a few things that I am hoping to accomplish in the next couple years if I am here for that duration. One thing I think is that we have a new opportunity here because of the coronavirus to use technology in a way we have never before, such as using a combination of physical and Zoom meetings, and I'd like to talk about using things like the Website to increase the electronic stamp that Portland NA is making at this time. Region has been pushing some limits on getting NA updated electronically and we want to be aware of doing that as well. We have a fully functional website that is changing to our needs and responding to changes we have wanted to make, and it is exciting. I want meetings to refer to the website more and more for their needs. Also, we would like feedback on what you would like on the website. PR is always accepting suggestions on that.

Also, I have noticed that we have had some pretty challenging communication at times between subcommittees themselves, and between groups and subcommittees, as well as between officers, groups and subcommittees and we are trying to improve that, as Will re-instated the Communications Subcommittee and Molly is the Chair. What this means is that groups can go there to share not only what they are doing that is working, but also new ideas they have to get the message out, as well as to solve problems they are having by finding out how other groups are handling those problems and supporting each other. Also, the groups can influence their sub-committees easily here by telling the sub-committees what they need them to do for them.

Since the sub-committee's whole purpose is to serve the fellowship, we want groups to constantly be involved in telling Area what they need done to support them.

Also, there is a new section on the Website where Sub-committee Chairs will be going to list contact information, as well as list the open service positions they now have on those sub-committees and, hopefully, we can keep that up to date as well, with brief descriptions of what those positions involve. I think that might work to increase volunteering at this level. So if you are Doug, MacRae, Candace, Tommy or John A., please check out the new Service section on the website and update your information to Myk our webhost so we can see if that section is going to be helpful. This should not take you that long to do that at

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porltandna.com and we would like to see that section filled in and see if it is effective for groups, members to use.

A lot of these things are in line with what Will started previously regarding the use of group reports in the Agenda to have as a way to hear directly from the groups, which is what Area is really intended for. As a result, we will still be having no questions during reports to the groups from sub-committees, as this will give us plenty of time to hear from our groups during the rest of the meeting. Many of your sub-committee questions can be answered by going to the website and getting the contact info for that sub-committee and then emailing them. I'm encouraging all sub-committee Chairs to see what email is on the website for them and to answer any emails in those accounts quickly. Also, we are always trying to improve attendance at Area by groups and hope to do that by word of mouth. If you know of a group that cannot attend, for any reason, please try to get contact information for them and we can at least send them the monthly minutes to keep them updated.

In an attempt to re-structure the new schedule that will be ever-changing in the near future, we are asking that you take the time to go the website and re-register your meeting (group) and tell us whether it is Zoom now, physical, or a combination of some kind. You may also tell us if a person needs to wear a mask there (e.g.) and we can list that for you as well. It's been a confusing time and we want information given out about your group to be as accurate as possible. We'd like to have an accurate schedule as meetings re-open and this is the only way we figured out how to ensure that. It should only take you a few minutes to do that. Also, because times are changing it would be helpful if each group would investigate getting their own bank account. Or use a member who has their own bank account to be trusted for that. Even paying for your Literature soon will probably be coming from your bank account.

Also, please keep in mind that the subject of the coronavirus itself and accompanying guidelines can be very divisive and please, at all times, have respect for people's individual opinions and personal feelings about what is happening at this time. We all want to be safe. So please try to understand that some members are getting their needs met on Zoom and some are not really. We are all different and we have different perspectives. Our main concern, of course, is that the newcomer is getting the message of recovery.

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Also, I attended the Communications Sub Committee this month, Literature, and PR/Outreach. Janet and I went to open the main account at OnPoint, so that has been done. Also, I changed the Corporation paperwork to reflect elections, so now Theresa D. myself, and Janet H. appear on the corporation paperwork with the state. Thank you for your vote of confidence in me.

Activities – MacRae

No 1st time visitors, No 2nd time visitors.

Established Quorum.

In the Middle Speaker Meeting – April W. spoke, was great. 13 to 14 people appeared. Meeting is 2nd Saturday of every month at 7 pm.

Picnic in the Park – not sure if event will occur this year due to pandemic. Looking into “picnic at home” with speaker. Roxanne to help.

Zoom Events – trivia went great! Wheel of Recovery was really fun!

Beverly Beach – emailed registered members for feedback and concerns due to pandemic, getting a good amount of people to get back to us.

UITS – signed contract for location! July 24th, 2021 @ the Oregon Convention Center Plaza. Becky is going to get the old clothing in storage to someone who will be making a quilt for an auction. Fundraising to come soon.

Fort Stevens – officially sold out! Merchandise is going through the works. Will be emailing registered members as Beverly Beach did.

Paint Ball – no sites have been sold; looking into refund due to pandemic and if we are possibly able to move back date for next year.

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4th of July – canceled for this year due to pandemic.

End of the Year – AdHoc is in the works soon; will have a time and place in July.

Hospitals & Institutions – Dave E.

The committee met utilizing Zoom, on Friday, June 26th, 2020 at 6pm. Since the last meeting 15 addicts were seen, 0 commitments were missed & 0 cancelled. 0 people were oriented & 0 returned to give their verbal commitment

Thank you for allowing me to be of service

Christian Leigh

Literature – Candace D.

Bank account is still at \$185.17 due to other transactions have been made since last month's area. We are in the process of scheduling with area's treasurer for her and two signees from our committee to go to On Point Credit Union to sign for our new bank account.

We have finished the Literature Subcommittee guidelines and I will send a copy with this month's report to the secretary for all GSR's to look at and we will make any changes when I present it at next month's area. I already put up a copy on Google Drive that I can make changes to if needed later.

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We are going to work on our literature introduction page for the website and will email the web team within 10 days once it is presented and accepted at next month's area. As far as literature opening operations the subcommittee members will be meeting several times throughout the coming month to identify what our policies are going to be on taking and completing orders. We will create and discuss the guidelines for the new procedures on ordering and receiving literature after we have had a chance to look over the NA World Suggestions List so we can make the adequate changes to the literature procedures. We will present the policies at our literature subcommittee meeting on Zoom July 24th and at PASCC meeting next month on July 25th.

We are also in the process of filling out the information on the website that was talked about in the June area. The information on the Literature Sub-committee under Service on the website** There are no open service positions available right now. Please come join us on Zoom for the next literature subcommittee meeting on the Friday before area on July 24th at 4pm if you are interested in doing some service with NA literature.

If you have any questions at all about literature, please contact literature directly at our new email and we would be happy to respond back as soon as possible to your questions. Our new e-mail is literature@portlandna.org.

We are in the process of scheduling a time for two signees from our committee to go with area treasurer to the OnPoint Credit Union to sign for our new bank account.

We want to thank everyone for the patience and understanding currently while we figure out how to move forward with literature. The fifth tradition is especially important to us and we want to make possible for everyone to receive literature in a safe and healthy way.

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PACNA–Doug B.

We put on a speaker jam on the 20th of June
We are still up in the air on rescheduling the convention
I have received one email from unity in the streets and also the mid-Willamette^[OBJ] Valley Convention of N/A confirming their dates I will be bringing that info back to the PACNA Committee so we can best plan the date for the convention. We did have our programming chair step down and our information chair step down so those positions will need to be filled, we have 16,455.64 in our account we had 200.00 taken out for refund for registration along with a 30.00 PayPal web charge
Thank you for allowing me to be of service
Doug B PACNA chair

Public Relations – MaryBeth N.

We had the meeting on Zoom this last Thursday at 6pm until 7pm.

The phonline reported no open phone line shifts. Schedule coordinator reported one new meeting email and she met with our previous schedule coordinator for some training. Web coordinator shared the following: 1) Subcommittee chairs new emails are posted on the website 2) we want meetings to re-register their meetings (so pls see the website) So that we can have an accurate schedule 3) subcommittees need to fill out information age on website. There are now Region and World links on the website. Pls checkout the new and improved website at portlandna.com.

Our open positions are Chair, Vice Chair, Flyer Coordinator and Secretary

We elected a new mailing coordinator, our own Miss Theresa D.! We are trying to find out if parole Boards and Drug Courts are on the mailing list, as we should probably be doing some outreach at that level at some time in the future.

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We have approved the PR Guidelines which were due 6 months ago. We will attach them to this month's minutes and the GSRs can look them over and ok them.

We talked about looking into doing PSA's in this area and will talk to Doug at Region to see if there is a more centralized program in place that we can be a part of for that!

I will talk to the insurance agent regarding Cove- related concerns and liability at the group level because we know very little about how our liability would look like if somebody claimed they got the virus at a group....

Outreach – John H.- .

Auditors- Annie/Jordan

Not Present

Financial Sub-Committee- Janet H.

Due to the pandemic I will be pausing the committee.

Communications AdHoc- Molly T.

Greetings Fellow Addicts in Service,

I appreciate being able to be of service. Our Communications Ad Hoc has met twice since last Area. There were two subcommittees represented at our last meeting, Literature and Activities. It is hoped that other subcommittees will join us as we enter into a new digital age with all kinds of bells and whistles for communicating, including new email servers, online document storage accessibility, and ways to represent our groups, Area and committees online that is dynamic, easy to use, and can quickly ensure any addict can see what is going on, and how to join in the fun. This could be what events are happening, how to communicate with Area trusted servants, where and when meetings

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are in our tri-county neighborhoods, and perhaps most importantly: how to be of service to Narcotics Anonymous.

The purpose statement this committee collaborated and agreed upon is as follows:

PASC Communications Ad Hoc Mission Statement

The Portland Area Subcommittee of Narcotics Anonymous Communication Ad-Hoc's purpose is threefold:

- 1. To improve communication between subcommittees, Area, and the fellowship.*
- 2. To expand our technological footprint through skill development and information sharing about our website, emails, and online options for meetings and service.*
- 3. To ensure that individual addicts, groups, and committees know how and where to share information about Area Service, meeting, and event opportunities.*

As the facilitator of this meeting, I observed a wonderful exchange between our webhost and the chair of literature about how to best utilize the website, and with an abundance of education by the webhost so us non-tech types understood. This is NA in action, and my hope is that this valuable collaboration continues. Many thanks to the committee members in attendance.

Our main task in our next meeting will be to define the end game of this committee. Since this is an Ad Hoc, it is temporary in nature and we need to allow our loving God, as She expresses herself in our group conscious, to support us to arrive at a defined product or task, which when complete will indicate that this ad hoc has achieved its purpose and can end.

Please join us the Wednesday before July's Area Service Meeting and evolve with us to new communication horizons.

Yours In Loving Service,

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Molly T

Roll Call-

Roll Call of Officers

6 were present

Roll Call of Subcommittees

7 were present

Roll Call of Groups

19 were present

*New Meeting: 'In Times of Need'
Meets at 7pm Daily
Waterfront Park/NW Couch St.
(need GSR info.)*

Group Reports

None

Old Business

Alt. RCM – Autumn M. elected

Alt. Archivist – requirements read

Michael G. nominated... no service resume turned in....

Updated By-Laws - Accepted

New Business

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Please register your meeting on the website by emailing information to webhost@portlandna.org. In-Person meetings and Zoom meetings or combinations of need to provide current information so we can announce meetings correctly. Thank you.

There was a discussion about making SubCommittee meetings permanently on Zoom.

- diffucult for new members to connect
- addicts need human contact and isolation can be triggering, have an in person mtg with Zoom option
- Zoom allows those that live out of area to attend more regularly
- 5th Tradition, HyBrid best approach because everything is still up in the air
- Zoom is cool because I don't like leaving my apartment

Please feel free to email feedback on this issue until we can figure out what we are doing.

Proposal: # 20-12

Date Made: 6/27/20

Made by Toni B.

Seconded by: Theresa

Proposal: That Area purchase speaker for the Chair's laptop not to exceed \$100

Intent: To enable Zoom at the PASC

Discussion: some

Consensus

Open Forum-

Weekend Warriors struggling on Zoom and in-person. GSR has been carrying meeting for a long time.

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Meetings are cyclical might be time to reevaluate if meeting is serving it's purpose

Register Zoom mtg outside of Portland might attract more members

'In Times of Need' is a new meeting being held in a public park and has quickly grown to an average of 60 members. The GSR is asking about liability due to the pandemic. Chair will be calling our insurance to get clarity on the issue.

Consensus to close, Meeting Adjourned at 4:18pm.

Thank you for letting me be of service,
Theresa D.

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