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PASC Meeting Minutes March 2020

Opening at 2pm with Service Prayer and Mantra on Zoom.

PASC Group Experience where Molly T. and Jeff shared.

Doug W. gave members an instruction for how to use Zoom.

First Time GSR's

Stacia E.- Heart and Soul-GSR

Joe M. – Zoom mtg - Always Connected- GSR (8pm, every night of the week)

Fa'Akoko T. (Koko) – Heart and Soul- Alt. GSR

Sharm-Recovery in the House-GSR

Julian- Learning to Live- GSR

Rachel will put new Zoom mtgs on website

Announcements

Stacia E.- Heart and Soul will be on Zoom tomorrow

Thank John H. for making spreadsheet of Zoom mtgs and keeping it updated! Thank you John for your service!! Also thanking Shelley on the phoneline for her service as well!!

Free Conference Calls holds more people in a mtg, is free and allows donations

Burnside Blues is on Zoom -551.785.227, 7-8pm

The CAR Survey results are due April 1st. Take the online Literature Survey by then.

Have a say in future NA projects!

Todd S. formally withdrew his nomination for Vice Chair by sending email to secretary.

No Grievances

Last Month's Minutes Accepted

Reports to Groups

All Service Learning Day Ad-Hoc- Todd S.

All Service-Learning Days are cancelled and event is postponed. Todd S. is still looking for support in the ad-hoc. He has spotty attendance at best. They are still looking for a venue. Might consider an online workshop. John H. offers to be co-coordinator.

RCM Report- Aric M.

Wondering if we can try to vote on the CAR next month? CAR is available online to read in entirety. Please read! Motions will be done in April.

Alt. Archivist- Isaac couldn't be here today. Rough draft of new by-laws should be ready by Friday and will be sent to the secretary.

Vice Chair-

I have been working with Will A. to address many of the decisions that have to be made right now due to the coronavirus. Many of the decisions involve whether we should have Area or not, whether Committees should meet, how can we make getting a Zoom account easier, how can we use the website better to distribute

information to members, etc. The website has been updated with the Zoom mtgs available and, as of today, there is a PayPal donation button installed on the website. We have a new Webmaster Myk H. and I have been working closely with him. I did lead the PR meeting this month and we will be meeting every two weeks until this is over. Also, Will A. and I discussed elections and whether or not we want to postpone them at this time. I have a Proposal related to that as well.

Chair-

Hello fellow gsrs.

Since most of the meetings were canceled this month and the request from government was to shelter-in-place. We did a group conscience to create a zoom page for this ASC meeting. The cost for one month would be donated to the ASC with priority given to the subcommittee's first then open to group usage with what's left over. I did suggest that the home groups that are in good voting status take priority. I appointed McRae B. as a temporary schedule coordinator with Marybeth as Co coordinator. Obviously there was additional communication with the vice-chair regarding subcommittee coordination.

I did attend the PR subcommittee on Thursday virtually.

I also did some networking with the regional delegate to better understand the virtual process in which they use.

In service, will a

Treasurer-see report

Moved line item "next month's checks" to balance because reserves were healthy and balance is now also healthy.

Activities-

Beverly Beach (Dani): Ad-Hoc was rescheduled, Fundraiser went well.

Future ad-hoc will be on Zoom. Ft. Stevens (Derian): merchandise coming soon, 2 sites sold since flyers came out- actual dates 7/10-7/12/20. There are sites left.

Paintball (Rhonda): super excited! Selling spots now for \$40.

UITS (Becky): next ad-hoc on March 19, we are reviewing location- Becky plans to create a Zoom mtg for future Ad-hoc mtgs.

4th of July: Rhonda will be coordinator.

Giving money to Area: Rhonda made a motion to give money from non-line items to Area. We had a discussion. The motion was not seconded.

Elections:

- Secretary: Dani was voted into this position
- Treasurer: Nyree was voted into this position
- Vice Chair: Becky was voted into this position
- Chair: McCrae was voted into this position and will be ratified at the next Area.

Activities will meet as scheduled on Zoom on 4/12/2020 at 2pm. Zoom code: 393-018-123. Part of our agenda will be to discuss COVID-19 backup plans for upcoming events and camp outs.

Literature- Candace D.

The Literature Committee has been approached to distribute literature during this difficult time. After extensive thought of all factors, the decision has been made that it would be irresponsible to fill orders at this time due to the risk of our health and to others.

Bank Acct: Beginning balance is \$2789.22. Deposited \$4456.25. 2/29/20 Area Literature sales – we purchased inventory for Feb. \$2731.90, then for March \$4317.40. Balance to date of \$185.17.

All Literature needed for a mtg is available online at na.org for a phone or Zoom meeting. Multiple things are online and available to read and download for free. If groups need books for individuals, they can be ordered from World (NAWS) and it will come to your door. We don't have a way right now to take credit online and/or cash. Working on figuring out PayPal situation.

We have contacted PR to post online what is going on with Literature when we know.

If you have any questions you can directly go to Literature's new email, which is portland.area.literature@gmail.com. Contact us directly there.

We are still working on the by-laws and hopefully will be done by next month to be presented to Area.

Secretary- Marybeth N. covering for Theresa

All notices regarding announcements and changes going on right now will be in your email, so look for them in your inboxes! Please send new or changed Contact info to secretarypasc@gmail.com.

Auditor Report- Jordan V.

Since having done the Audit of the Treasurer, we have not gotten together. We have written the new by-laws for the Auditor positions and we will be submitting them to Isaac for review and approval. We will be auditing Activities next month.

H and I- Josie filling In for Tommy

H and I will not be paying rent at their Church at least until the Church re-opens.

The Committee met utilizing Zoom, on Friday March 27, 2020 at 6pm. Since the last meeting, 259 addicts were seen, 3 commitment were missed and 24 cancelled out of a possible 47. 0 people were oriented and 0 returned to give their verbal commitment. RCM has no report.

Thank you allowing me to be of service, Christian Leigh

PACNA- Doug S.

They are in a holding pattern. They cancelled their May 2 fundraiser. They are concerned about whether they have to cancel the Convention. Trying to keep track of their deposits, etc. and what will be happening to them going forward.

PR Subcommittee – Marybeth N. (temporary chair)

Meet Me in the Commons is a closed meeting. A rotation list for the phoneline is open for sign-ups.

We had a Zoom mtg last Thursday evening. 11 people were online., including Doug W. from Region and Drew from Washington Cty.

Reports were given-

Phoneline Report was that all phonelines shifts are filled, but they are looking to rotate people out so they are looking for volunteers.

Mailings were done. None were returned.

Michelle reported On Behind the Walls, as she is answering letters from inmates. She will be absent from the end of April to the first part of May. John H. will fill in for her.

Scheduling Coordinator was having a little difficulty getting changes entered on the website and couldn't get a hold of Ryan A.

John H. from Outreach talked about the Spreadsheet he is working on listing Zoom mtgs, which he is getting posted on the website.

Discussion was had about referring people to meetings that are still open. We decided Portland NA as a whole will be following the Governors lockdown order and not referring people to open mtgs or encouraging people to meet. Hopefully, we will have some Covid-19 related links on the website reflecting this opinion, but not ordering groups **not** to meet, because we can't really do that. We don't want to step on any toes, because that is a group conscience.

There was a lot of discussion about the website and using it to relate information to individuals who are seeking information at this time about Zoom mtgs and other resources. Myk H. was elected webmaster and will be holding that position permanently. Amanda is still our Alternate Webmaster. Myk H. is also backed up by a competent team of volunteers, so no one should be getting overwhelmed with the job. **Myk H. has installed a PayPal button on the website for the 7th Tradition at portlandna.com.** Also, we decided to take down the list of open meetings from the website to follow the Governors order at this time. We still have open positions of Chair, Vice Chair, Secretary and Flyer Coordinator.

Outreach- John H. -

- Outreach developed a document with Online Meetings, closed meetings, open meetings (with suggestions on how to keep the community safe and practice social distancing)
 - The government and public health experts increased advisements since, so we removed the document with open meetings.
 - An easier readable version in spreadsheet without open meetings was developed for easier sharing.
- We need support with writing inmates that write the area (2yr clean time requirement). We confirmed with Oregon Dept. of corrections, that mail is not interrupted.
 - We brought up talking to corrections about conducting online meetings for inmates, but determined that is something we will bring up with H&I. Currently there are interruptions in online visits.
- In the spirit of the 2nd tradition, we are recommending individuals (1 person) avoid starting online meetings, and encouraging already existing groups to create online meetings. Also, if people want to start new meetings attempt to get a group of people (at least 2) so a group conscience can be formed in alignment with our 2nd tradition. Outreach and others at area can help with starting online meetings and have access to an area account. Resources for online meetings: https://www.na.org/?ID=virtual_meetings
- A lot of NA approved literature is available on <https://www.na.org/?ID=ips-eng-index> (Readings, IP's, and Booklets like Working Step 4 in NA, White Booklet, ect)
 - We are reviewing Narcotics Anonymous World Services (NAWS) bulletins on the Fellowship Intellectual Property Trust and waiting on response from NAWS to determine what we are allowed to do in relation to providing electronic book-length pieces to individual members. More will be revealed
 - We have also offered to help with literature distribution if the Literature subcommittee wants help.
- Outreach chair read the purpose of the outreach subcommittee to convey that a lot of the things that need to be done to help with Unity during the COVID19 outbreak falls under its purview. It read:

“The purpose of this subcommittee is to reach out to the groups within our area, assist them in solving problems that may impede their growth or threaten their survival and to help them overcome many kinds of isolation by encouraging increased knowledge, contact, and exposure to NA as a whole and to the NA service structure.

It is also the purpose of this subcommittee to identify individuals who want to access the meetings, fellowship, and service opportunities of Portland NA but cannot because of physical

limitations or language barriers or other such restrictions. We assist the groups and the PASC in finding the means and resources to provide members experiencing isolation beyond self-will to be able to connect them to NA as a whole and the NA service structure.

The goal is to provide support services to groups and individuals so that we can help them help themselves.”

Roll Call- 12 officers present, 16 groups present

Group Reports

How do we collect the 7th Tradition?

-use Venmo; if you have PayPal, then you have Venmo. Use Cash App, Zell, get bank account at a credit union that will facilitate third party cash transfers.

- groups don't need money right now, so there should be no concern with 7th Tradition

We would like to get an out of area speaker for our meeting. Is that ok?

- Consensus is absolutely yes. It's a great way to get different perspectives.
- It's your group conscience

New Business

Notice: Please note that, because we were on Zoom, I did not get some of the info on the proposals. Next time I (or the Secretary) will try to do better. There were, however, seconds on all the proposals.

Proposals

Number- 20-05

Maker- Marybeth N.

Second- Jessica

We propose: to delay elections for 60 days

Intent: so that we don't have incoming officers at this distressing time

Consensus -yes

Number- 20-06

Maker- John H.

Second- not recorded by secretary

We propose: to hold another Area on April 11th on Zoom.

Intent: to stay connected

Consensus: yes

Number- 20-07

Maker- Will A.

Second- not recorded by secretary

We propose: to put a Pal Pay donation button on the Website

Intent: to accept donations for Area.

Consensus: yes

Number- 20-08

Maker- Molly T.

Second- John H.

We propose: ratify Activities Chair McCrae B.

Intent: to follow by-laws

Consensus: yes

Open Forum-

We would like to form an ad-hoc to include BOD members and additional volunteers to pool info to communicate to the fellowship (e.g.-literature resources, online mtg info, advisements, etc). Everyone agreed, so Will appointed John H. as ad-hoc Chair.

Please make any changes to the Contact list by sending your meeting changes to secretarypasc@gmail.com. Thank you!!

Free Conference Calls is an app for free online meetings.

Please get help to set up a Zoom meeting from John H., Doug W., or McCrae from Activities. Will A. can also refer you for help.

Portland could consider buying Zoom accounts from Region at a reduced price and then distribute them to groups.

Secretary will send out a reminder to all members on the Contact List for the next PASC meeting in April in two weeks with the ID number, so look in your emails.

Close with Third Step Prayer at 5:38pm.

BOD Minutes March 2020

Emergency BOD

Janet talked about bank balance. She's still resolving 2018 and doesn't agree with auditors regarding their ending balance after the audit.

Talked about PayPal and how that's going now that the button is on the website.

Myk talked extensively about future changes to the website including a means by which groups should be able to donate to their own meetings and then buy Literature from those accounts, but that is being worked on. We talked about Square and Vinmo and other ways to donate.

There were questions about whether we are still paying full rent at Rhone St. It was decided that we could ask for a discount, but not push the matter because of Literature still being there.

H and I will be asking for discount as well.

Budget is holding 3 months prudent reserve. We decided to move “next month’s checks” on the spreadsheet to present balance to shore up balance, as there are plenty of reserves. It was decided to announce that to the groups.

There will be another BOD on April 1, 7-9pm. MB will send out emails to BOD members with Zoom ID# 436-197-693

