

**Portland Area Service Committee
Meeting of Narcotics Anonymous**

Location: 17200 SE Stark Street Portland, OR

Date: August 29, 2009

Meeting called to order at 2:03pm and opened with a moment of silence followed by the Serenity Prayer. Twelve Traditions were read by Jason and the Twelve Concepts were read by Alicia.

Roll Call of Officers: 10

Roll Call of Groups: 33

Quorum: 20

New GSR/Alt GSR and new group recognition

- I. New GSRs
 - DJ - Here and Now
 - Shannon - Freedom House
 - Rene - Learning to Live
- II. Returning GSRs
 - Emilio – One Promise Many Gifts
 - Lane - Rainbow Coalition
 - Mark R - Freedom in the Flats
 - Brian F- Doin Life
 - Sean - Rise and Shine
 - Orren - What's Really Goin On
- III. New groups:
 - Mark G - With Positive Living

Announcements

- 1. Dan: New Journey will be having a 20 year birthday celebration on Sunday September 13th at 5:30pm at 34th and Gladstone. Daryl S with 34 years will be speaking and cake and ice cream will be served after the meeting.
- 2. Alicia: Here and Now has a speaker meeting on the 3rd Friday of every month.
- 3. Travis: Michael Mc will be celebrating 34 years next Sunday September 6th at Learning to Live.

Administration Reports

Secretary: Ana H.

1. Motion to wave the reading of the minutes made by Nicki from One Promise Many Gifts and seconded by Mike from What It Is. Passed unanimously.
2. Motion to accept minutes as written made by Wes from Harold Street Blues and Seconded by Alicia from Here and Now. Passed unanimously.

Treasurer: Maggi G (also see attached spread sheets)

Hi, everybody. You can mark your calendars for this special day – I'm doing an actual report! That's because some things actually happened this month, besides just collecting and depositing donations, and writing checks to pay expenses. I did do those things, but wait, there's more.

First, as a non-profit organization, NA does not have to pay taxes; however we do have to file returns. They are due four-and-a-half months after our year ends, or May 15. In prior years, these were filed by someone else. This year, it came to rest with me. It only makes sense, as I have all the information needed to do the returns (or I should have). They're really not all that difficult. Except, when I went to do them in May, and pulled up the instructions on line, the instructions were 39 pages long. I filed extensions! This put the due date at August 15. Being who I am, I still put them off until August. You will be glad to know that both the Federal form 990EZ (which is not really all that EZ), and the Oregon State form CT-12 were filed on time. There is a \$10 fee that gets paid to the State.

We also have an Annual Report that is due at the beginning of September, with a \$50 fee, which I will be getting signed today and mailing on Monday. That only just arrived in the mail.

Then there is the Kinko's issue. We, as in Area, have had an account that gets billed to us, which we use to get copies of schedules, GSR Handbooks for Outreach, minutes to be mailed by the Secretary, and various other copy needs. There has been another account that does not get paid directly by Area, that the Activities Subcommittee uses for their needs, such as flyers and Activities At A Glance. Both these accounts, I believe, were set up at the same time by one of our previous Treasurers. At that time the company was Kinko's. Since then, the company was bought by FedEx, and became FedEx Kinko's. Well, now there has been another change, fairly recently, and it is now called FedEx Office. That piece isn't what's important – the bit that affects us is that they have redone their pricing. This came out last month, right before the PASC meeting, when I went to pick up the schedule order, and found that the price for the 2000 schedules was \$260, or almost twice what we had been paying for the same number (\$0.13 per copy, versus \$0.07 per copy before). Our PR chair (who will address all this in her report, I am sure), did a great deal of research. At one point (when I was at home, working on the non-income tax returns), she indicated she was meeting with a Sales Rep at OfficeMax. I tagged along. Based on the information we got, I have signed an agreement with them. The account we will have (which, by the way, is NOT a credit account), has better prices than we were getting at FedEx before the increase, and I will be able to pull reports from online account information. We will be able to give cards to Activities Subcommittee people, as well, assuming that their committee elects to be a part of this account. There would be one bill, one check, and no Snafus,

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such as the one that just came up, where they couldn't get copies, because their bill at FedEx hasn't been paid. This morning I picked up 1500 schedules from OfficeMax, plus Activities At A Glance, and five flyers for Activities, and the whole thing cost \$147. This was the last of the one-page schedules, at \$0.06 each, instead of \$0.07 each – only 1 cent, but times 1500 copies, that's \$15.00 saved just today.

Chair: Travis B

Hello and welcome to all. I would like to thank the GSR's for participating in the Area Service Committee business meeting. I would also like to thank the Subcommittee Chairpersons for their service and participation.

There is a lot of work going on behind the scenes within the Portland ASC, and little to report on at this time. We will be having an Administrative Committee meeting the second week of September to discuss some issues around the Area Inventory, Subcommittees and any issues that they may wish to bring to the Administrative Committee meeting for discussion. I expect to report next month on these matters, along with reports from the Metro liaison and the ASC insurance ad-hoc committee.

I am available to help in any way possible and I can be reached by e-mail, or telephone. I will make my contact information available to anyone who needs it during a break or after the meeting. Thank you for allowing me to be of service to Narcotics Anonymous in our area,

Travis B.

Vice Chair: Mike R – no report

Subcommittee Reports

I. Activities: no report

Upcoming events:

1. **Picnic in the Park:** 3rd Saturday of the month from noon to 5pm with free hot dogs and sodas for 50 cents. Laurelhurst Park at SW 39th and Stark

II. H&I: David

Possible commitments: 58

Missed commitments: 3

Cancelled: 2

Total addicts seen:

Erin opened the meeting at 6:12pm. Dan read the dedication. Dave provided a literature report. Dave read the minutes from last month's meeting, and they were accepted as read. No RCM report. Erin gave the Vice Chair report. No representation from Coffee Creek or Letty Owings, so there is no count provided from those two facilities. No old business.

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New Business: John H. brought up that he was requested for us, as NA, to bring in more meetings to the Multnomah County Juvenile Facility, possibly more commitments there on the female unit. Getting involved with the male and female RAD program. Erin was concerned that we won't be able to fill those commitments when we have a hard time filling the ones we have already. Dan E. mentioned that the summer time is the hardest to fill commitments and maybe that is why we are having trouble filling them now. John H., who is the panel chair, said that he should have no trouble filling these commitments if we do gain the facility.

Erin motioned to close @ 6:25pm, meeting closed.

III. Phonline: David G

Phonline met on August 23rd at our new location at 39th and Steele. We still have open shifts on Monday from 12-5, Tuesday 12-5, and Wednesday 12-5pm if anyone is interested please contact Lane or David G or come to the next phonline meeting September 19th at 39th and Steel. Our ADHOC will be meeting the first week of September to work on changing our guidelines. Vera K has finished with our orientation packet and is moving on with other projects which you will hear in her PR report. We will have our secretary Lance begin updating our packet as needed. We look forward to another fun and exciting month of service.

IV. Public Relations: Vera K

Public Relations Subcommittee met last Sunday at our new location with two new members joining. PR just keeps on growing, which is very exciting.

The schedule has been the main priority this month for PR because, since the two motions were passed last month in regards to the schedule, Kinko's\FedEx doubled their prices. The quote we were given for .15 cents a schedule was only good for 60 days. This copy company has been giving us different pricing quotes for months and because we don't have a sales rep there it has been difficult to get straight answers from them. Rather than to come to Area empty handed and no solutions I decided to do some price investigation with other copy companies. Also my quest here is to save the Area money and I feel I was able to accomplish that. I contacted 6 major copy companies in the Portland Metro Area: Staples, Office Depot, Lazerquick, Documart, Minuteman Press, and Office Max. I found Kinko's was the highest priced copy company of all of them. Public Relations chose Office Max because they were able to offer us the best pricing for our schedules and we were able to set up a corporate account with them. Office Max will not only print and staple our 2-page schedules for roughly .14 per schedule but they also will offer us great discounts on office supplies for our mailings. Maggi G. and I set up the account for Public Relations and we are now getting our schedules printed through Office Max instead of Kinko's. It is still the focus of PR that the 2-page schedule is a temporary solution and we are very open to other possible ways to produce the Portland Area schedule. We are also adding the Clark county (SWANA) meetings back in our schedule, as well as other local Phonline numbers, Subcommittee meeting times and locations, lines on the back for notes,

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and possible increase of the font. The two pages allowed us more freedom to add new meetings as well as other important information. As we grow we may have to think about going to a booklet, which would increase the prices and we may have to resort to what AA does and charge groups for schedules. I'm confident that's a ways off yet and we have plenty of time to research all other options before that happens.

Another thing that came up this past month is confidentiality regarding at the level of the internet. Public Relations has certain guidelines for our webhost that we have to abide by. Personal or inappropriate information cannot be posted on our web site. When the Traditions were formulated there was no internet and so over the years with new technology we have had to create more ways to protect our personal anonymity. We are asking for everyone's help with this. If you would like something posted on the website please no personal contact information or we will not be able to post it. There are many different options people can use instead of first and last name email addresses and I would be happy to help with that. Please feel free to contact me if you have any questions.

I was able to get our local Phonenumber in the Dex directory because currently we are not listed. I spoke with a representative through Dex and we will be in the new directory starting in November. We will have an ad in the beginning of the phone directory we will also be under the headings of drugs and rehabilitation in the yellow and white pages. We only have one week to get this information into Dex so I had to act quickly. There will be a small financial cost of \$20.50 per month which will come out of Public Relations allotment. However, last Sunday I made a shocking discovery of what is listed in the Dex directory. It says: Narcotics Anonymous Referral Service and Treatment Program 24 Hour Help Line with a 1-800 number. I called the number the Florida and it was a referral line, I also discovered that this 1800 number is connected to the Watershed Treatment Center. After a long week of the land of voice mail I was able to speak to someone at this treatment center and I faxed over a copy of the Dex listing. I contacted World Services for help with this and I'm still waiting for a response. My main concern is that if this listing doesn't change our Phonenumber is going to be listed right next to this number in the white pages. I contacted the treatment center over and over until they're finally sick of me and wish for me to just go away. I spoke with the director on Friday and they indeed received my fax and all of my phone calls and assured me that this will be changed and they will send me confirmation. I will keep everyone posted on the outcome.

I'm still working on the 12th Step Volunteer training packet and I hope to have something to present to next month's Hotline meeting. We are also starting the process of revising our PR guidelines and the Phonenumber guidelines and hope to get that moving along soon. I also trained two members this month: our mailings coordinator, Gretchen and Angela, our flyers coordinator. Our mailings went out this month. We also have a new secretary - congratulations Nate! We are still looking for a webhost alternate with HTML/webhosting experience. If you know anyone who may be interested in that please contact our webhost, Andrea C. We received a great suggestion from one of our members for each of us to bring a potential new member to the PR meeting each month so my hope is that Public Relations can keep growing strong. There are many ways for people to do service work in Public Relations

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and we encourage people to join PR and learn more about Narcotics Anonymous and our role in the community. Please come join our committee - we meet the Sunday preceding Area Service every month at 3915 SE Steele United Methodist Church at 5:00pm.

In loving Service
Vera K.
PDX Public Relations Chair

V. Literature: Carolyn (no report)

VI. Outreach: Zach

Welcome to the new GSRs and Alternate GSRs. Outreach has set up a learning day and will be coordinating with Will A. We would also like to thank Vera K for finding a less expensive option at office max for copy expenses. Thank you for allowing me to be of service, Zach

RCM Report: Not present – no report

Alternate RCM Report: Not present – no report

Break –none taken

Unfinished Business:

1. Motion 14-09

- a. Submitted by Troy J and seconded by Harold Street Blues (Wes S) to approve changes to the Outreach bylaws. Intent of motion to be in accordance with Area bylaws.
- b. Vote: For: 11 Against: 3 Abstain: 5
- c. **Motion passes**

New Business - none

(Please discuss the motions (in red) they will be voted on at next month's PASC.)

Open Forum - none

Close the Meeting

Motion to close by Harold Street Blues, seconded by Recovery in the House, motion passed and the meeting closed at 2:50 pm.

Portland Area Service Committee of NA
Report: AUGUST 29, 2009
Income and Expenses Report

BEGINNING BALANCE 7/25/2009 (per previous report)		\$ 4,805.41	
INCOME			
GROUP DONATIONS			
Back to Basics		27.80	
Burnside Blues		12.00	
Determined Dames		20.00	
Find the Way		6.01	
Full Circle		107.12	
Here and Now		25.00	
Higher Empowered		18.15	
Late Night Recovery		50.00	
Lost and Found		10.00	
Minute by Minute		50.00	
New Journey		100.00	
Off The Hook		20.00	
Recovery Today		103.00	
Rise and Shine		63.89	
Step On It		50.00	
Thursday Night Podium		10.00	
Victory		17.00	
TOTAL GROUP DONATIONS		\$ 689.97	
MISCELLANEOUS INCOME			
Rounding		0.40	
TOTAL INCOME		\$ 690.37	
EXPENSES			PD BY CK #
PASC - Rent to the URS Club		175.00	1436
Activities - storage		40.00	1437
H&I rent - All Saints Episcopal Church		50.00	1438
H&I copies - Vicki B.		15.00	1439
Answernet - Hotline		74.97	1440
Fedex Office - schedules & copies		349.64	1441
PALSC - H&I, Outreach		265.50	1442
Secretary expenses - Ana H.		30.29	1443
RCM expenses - Michael McD.		281.11	1444
Oregon Dept. of Justice - Annual CT-12		10.00	1445
TOTAL EXPENSES		\$ 1,291.51	
ENDING BANK BALANCE - 8/29/2009		\$ 4,204.27	
ACTIVITIES SUBCOMMITTEE BANK ACCOUNT BALANCE		\$ 6,813.50	
TOTAL PASC FUNDS AS OF 8/29/2009		\$ 11,017.77	
Holds, Reserves and Not Yet Processed			
Prudent reserve - 2 months' estimated expenses		2,400.00	
CAR @ \$20 per Month (through August)		400.00	
Estimated July expenses		1,200.00	
Reserve for PCRSC (\$20 + \$180)		200.00	
TOTAL HOLDS AND RESERVES		4,200.00	
AVAILABLE FUNDS			\$ 4.27

PORTLAND AREA SERVICE COMMITTEE OF NARCOTICS ANONYMOUS - LAST 12 MONTHS AND SAME MONTH LAST YEAR																
DATE	Jul 2008	Aug 2008	Sep 2008	Oct 2008	Nov 2008	Dec 2008	Jan 2009	Feb 2009	Mar 2009	Apr 2009	May 2009	Jun 2009	Jul 2009	TOTAL 2009	TOTAL 12 MONTHS	don. last 12mo.
Area-Activities			\$753.04	\$1,110.80		421.04				\$283.69				283.69	\$ 2,588.57	
Literature	\$500.00													-	\$ -	
					\$ 33.15									-	\$ 33.15	
Back to Basics	\$26.80	\$42.55	\$37.50	\$9.72	\$60.32		\$78.60	\$84.20			\$99.43	\$19.53	\$27.80	309.56	\$ 459.65	9
Burnside Blues	\$101.55	\$51.00	\$50.00		\$42.50	100.00		\$36.17	\$34.00	\$35.00	\$30.75	\$8.00	\$12.00	155.92	\$ 399.42	10
Clean Freaks		\$27.00						\$20.00						20.00	\$ 47.00	2
Determined Dames													\$20.00	20.00	\$ 20.00	1
Diversity Group											\$8.80	\$3.00		11.80	\$ 11.80	2
DOING LIFE												\$75.00		75.00	\$ 75.00	1
EARLY RISER				\$150.00										-	\$ 150.00	1
FIND THE WAY	\$21.50		\$61.79	\$47.47	\$61.60	7.47	\$205.61	\$47.74	\$43.38	\$85.70	\$44.00	\$15.82	\$6.01	448.26	\$ 626.59	11
FIRESIDE MEN'S				\$209.24			\$100.00					\$500.00		600.00	\$ 809.24	3
FREE TO BE ME												\$70.00		70.00	\$ 70.00	1
FREEDOM FIGHTERS			\$25.00	\$10.00	\$25.00					\$5.00	\$0.50			5.50	\$ 65.50	5
FREEDOM IN THE FLATS		\$38.01	\$25.00		\$30.00			\$50.00						50.00	\$ 143.01	4
FULL SIRCLE	\$2.16	\$4.82	\$7.82	\$45.00	\$23.27	19.72	\$45.00					\$51.00	\$107.12	203.12	\$ 303.75	8
HAROLD ST.BLUES		\$100.00	\$130.00	\$75.00			\$100.00		\$25.00	\$36.00	\$35.00	\$50.00		246.00	\$ 551.00	8
HEART & SOUL		\$28.80		\$7.65	\$34.69		\$20.00			\$16.50	\$20.00			56.50	\$ 127.64	6
HERE AND NOW	\$25.00		\$200.00	\$50.00	\$31.40	40.00			\$50.00		\$25.00	\$25.00	\$25.00	125.00	\$ 446.40	8
HIGHER EMPOWERED		\$73.23	\$39.30	\$4.01	\$11.00			\$1.48	\$13.67			\$37.00	\$18.15	70.30	\$ 197.84	8
Hour of Power	\$50.00		\$100.00		\$100.00									-	\$ 200.00	2
IT WORKS HOW & WHY				\$20.00		10.00		\$10.00		\$10.00				20.00	\$ 50.00	4
Late Night Recovery	\$100.00	\$50.00			\$75.00		\$50.00		\$125.00	\$100.00		\$50.00	\$50.00	375.00	\$ 500.00	7
LEARNING TO LIVE	\$50.00	\$100.00	\$100.00	\$50.00	\$100.00	50.00	\$50.00	\$100.00	\$150.00	\$160.00	\$120.00	\$60.00		640.00	\$ 1,040.00	11
Lost & Found											\$13.00	\$10.00	\$10.00	33.00	\$ 33.00	3
Men of Spiritual Walkers								\$200.00						200.00	\$ 200.00	1
MINUTE BY MINUTE	\$23.85	\$1.97	\$50.00	\$50.00			\$30.00	\$50.00	\$50.00	\$50.00	\$59.40	\$50.00	\$50.00	339.40	\$ 441.37	10
MULTICULTURE	\$35.35		\$22.00	\$19.00	\$23.00			\$30.00				\$40.00		70.00	\$ 134.00	5
NEW JOURNEY	\$100.00	\$75.00	\$100.00	\$75.00	\$100.00	100.00	\$250.00	\$75.00	\$75.00	\$150.00	\$150.00	\$125.00	\$100.00	925.00	\$ 1,375.00	12
Off the Hook			\$26.00	\$20.00		10.30	\$17.15	\$20.30		\$50.00			\$20.00	107.45	\$ 163.75	7
One Promise Many Gifts								\$78.00	\$64.64	\$39.46				182.10	\$ 182.10	3
RECOVERY TODAY			\$76.00		\$65.00			\$50.00		\$50.00	\$55.00		\$103.00	258.00	\$ 399.00	6
RISE AND SHINE	\$72.82	\$75.85	\$69.40	\$66.24	\$46.00	64.33	\$191.44	\$46.45	\$103.00	\$79.00	\$58.28	\$60.88	\$63.89	602.94	\$ 924.76	12
ROCKWOOD NOONER										\$20.00	\$20.00			40.00	\$ 40.00	2
RUSH HOUR		\$200.00			\$184.83			\$50.00	\$75.00					125.00	\$ 509.83	4
SAY THAT									\$20.00					20.00	\$ 20.00	1
SOUTHEAST SERENITY	\$51.00	\$50.00		\$36.50	\$23.50		\$73.50	\$23.00	\$44.80	\$21.00	\$41.00	\$25.00		228.30	\$ 338.30	9
Step on It			\$95.04	\$65.25	\$89.15		\$39.55				\$35.00		\$50.00	124.55	\$ 373.99	6
Stepping Up				\$29.35										-	\$ 29.35	1
Thursday Night Podium									\$15.00	\$15.00	\$10.00	\$10.00	\$10.00	60.00	\$ 60.00	5
Towanda							\$5.00	\$5.00						10.00	\$ 10.00	2
U+ME=WE					\$40.00		\$50.00							50.00	\$ 90.00	2
UNCHAINED							\$50.00							50.00	\$ 50.00	1
Victory				\$80.00			\$36.00	\$50.00			\$60.00	\$33.25	\$17.00	196.25	\$ 276.25	6
WALK YOUR TALK							\$50.00							50.00	\$ 50.00	1
WHAT IT IS		\$40.00	\$18.65	\$41.00	\$50.00		\$90.00		\$80.00		\$53.50	\$27.00		250.50	\$ 400.15	8
WHAT'S REALLY GOIN ON	\$50.00		\$50.00	\$20.00										-	\$ 70.00	2
YETS	\$74.50	\$2.00			\$139.75	1.00	\$10.60		\$1.10			\$32.30		44.00	\$ 186.75	6
Donations	\$10.00					\$0.10							\$0.40	0.40	\$ 0.50	2
Total Group Donations	\$ 794.53	\$ 960.23	\$ 1,283.50	\$ 1,180.43	\$ 1,356.01	\$ 402.92	\$ 1,542.45	\$ 1,022.34	\$ 974.59	\$ 922.66	\$ 938.66	\$ 1,377.78	\$ 689.97	\$ 7,752.54	\$ 15,253.66	
Number groups attending	32	32	27	30	36	15	43	41	43	39	31	38	36			
Number groups donating	15	17	20	23	22	10	21	19	18	17	20	23	17		45	
Average group donation	\$ 52.97	\$ 56.48	\$ 64.18	\$ 51.32	\$ 61.64	\$ 40.29	\$ 73.45	\$ 53.81	\$ 54.14	\$ 54.27	\$ 46.93	\$ 59.90	\$ 40.59		\$ 338.97	
Monthly group average	\$ 1,139.90	\$ 1,105.50	\$ 1,104.81	\$ 1,112.84	\$ 1,163.86	\$ 1,101.18	\$ 1,135.74	\$ 1,106.45	\$ 1,114.70	\$ 1,097.06	\$ 1,054.03	\$ 1,063.01	\$ 1,054.30			
Largest group donation	\$ 101.55	\$ 200.00	\$ 200.00	\$ 209.24	\$ 184.83	\$ 100.00	\$ 250.00	\$ 200.00	\$ 150.00	\$ 160.00	\$ 150.00	\$ 500.00	\$ 107.12		\$ 1,375.00	
Smallest group donation	\$ 2.16	\$ 1.97	\$ 7.82	\$ 4.01	\$ 11.00	\$ 1.00	\$ 5.00	\$ 1.48	\$ 1.10	\$ 5.00	\$ 0.50	\$ 3.00	\$ 6.01			
Groups donating/attending	47%	53%	74%	77%	61%	67%	49%	46%	42%	44%	65%	61%	47%			