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## **Portland Area Service Committee Meeting of Narcotics Anonymous**

**Location: 17200 SE Stark Street Portland, OR**

**Date: April 25, 2009**

Meeting called to order at 2:00pm and opened with a moment of silence followed by the Serenity Prayer. Twelve Traditions were read by Jeff W and the Twelve Concepts were read by Theresa.

**Roll Call of Officers:** 13

**Roll Call of Groups:** 39

**Quorum:** 22

### **New GSR/Alt GSR and new group recognition**

Alicia C (Alternate) – Here and Now

Mark J – Burnside Blues

Cody J – How and Why on the Mountain (**NEW GROUP**)

Wes S – Harold Street Blues

Greg B – Heart and Soul

Thomas W - Before Noon (**NEW GROUP**)

Michelle H - Walk Your Talk

Amy B - Serenity Sisters (2<sup>nd</sup> time)

### **Announcements**

1. Victoria C: **Hole in the Wall** group from OSP has t shirts for sale at \$15 each.  
If you are signed up to volunteer please contact Victoria for information, maps, rules and meeting dates and times and remember that we leave at 6am. If you are interested in volunteering have two years clean, six years since your last conviction and are willing to travel to Salem in a group, please contact Harrison D. or Victoria C.  
Harrison D. email: [harrisondanley@yahoo.com](mailto:harrisondanley@yahoo.com).  
Victoria C. email: [who.knows.do.you.man@gmail.com](mailto:who.knows.do.you.man@gmail.com).
2. Brian S: Off the Hook 5<sup>th</sup> Annual Newcomer Campout **Fundraiser** on **Saturday May 9<sup>th</sup>** from 5-9pm at **2901 SE Steel** (Redwood Friends Church). \$5 taco feed, speaker meeting with Harrison D, and bingo.
3. BA: Fireside Men's Step Study Group 10<sup>th</sup> Annual **Spiritual Men's Retreat** at Camp Angelos Lodge, 32149 SE Stevens Rd, Corbett, OR on **May 15-17**, cost is \$40, scholarships are available. If you need further information or want to register contact **Chris S**.

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4. Vicky B: **Towanda** Women's Meeting is now on **Tuesday night at 6:30 pm** at 8040 SE Woodstock Blvd., Calvary Lutheran Church.
5. Linda R: If you need to add a new group or update a group on the meeting schedule you need to either fill out a group update form on line or write the information down and give it to Linda R.
6. Jeff W: The Late Nite Recovery meeting has a need for people to step up for service positions. Those positions are GSR, Alt. GSR, and Alt. Secretary.
7. Steve R. – Paintball Campout will be held July 19th – 21st, 2009. Contact Steve R. for more information.
8. Amy D: Serenity Sisters needs assistance finding a location that has a room for child care but does not require child care volunteers to be certified or put specific demands on who can provide the care. The area of town is not important. If you have any information or ideas please contact Amy.

### **Administration Reports**

#### **Secretary: Ana H**

Motion to accept the minutes as written by What's Really Going On and seconded by Freedom Fighters.

Thank you for the opportunity to be of service. My goals for the coming year are:

- 1) Work towards providing PASC minutes by electronic means only. If anyone does not have an email address and needs assistance in setting one up please contact me and I will be happy to help out.
- 2) Email the minutes so that all addresses on the listserv are blinded. This will ensure that anyone receiving the email will not have access to anyone else's contact information.
- 3) Complete the minutes within one week following the PASC meeting.
- 4) One week prior to the PASC meeting send a reminder email to the listserv.

#### **Treasurer: Maggi G**

We were able to set aside some money for region and a check will be issued today. See reports at end of minutes.

#### **Chair: Travis B**

I would like to take a moment to thank the GSR's for participating. As a GSR you have the most important duty in the ASC, you are the conduit between your group and this body. I highly suggest that as a GSR you read "a guide to local services", and if you have questions about how something works, that you talk to someone involved in service about it. We have many knowledgeable members who are willing to help. I would also like to thank the groups for entrusting me with the position of ASC Chair. It is a responsibility that I take very seriously, and I will do my best. I am excited about the direction that we as an area are headed, and I believe that we can become the best area we have ever been. I understand that we all have a lot of work to do in order to accomplish our goals. Change is difficult and sometimes painful. With a concerted effort we can, and will get through it.

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The Administrative Committee met last night to discuss several topics. We came to a consensus on most of them. As a body we are charged with several duties, in the course of fulfilling them we must ask several questions;

1. Does it align with our bylaws?
2. Does it violate any traditions?
3. Does it fit within the concepts of service?

I used these three as examples because I believe them to be the necessary minimum, and of utmost importance. Within these guidelines several possible issues are covered, among them, prudent use of NA funds.

We started the meeting by asking the subcommittee chairpersons if there were any issues within their committees that we as a body could find solutions to. This allowed open communication between the executive committee and the subcommittees. All of the subcommittee chairpersons present expressed an interest in continuing along these lines. Much of what was discussed will most likely be in the subcommittee reports, but I will touch on a few items of note within my report.

1. Outreach has many service positions open, and is in need of people who are willing to be of service. If you or someone you know is interested and would like to know more please contact Troy after the meeting, or show up to their business meeting which is at noon on the day of area service in a meeting room upstairs.
2. Public Relations has at least one service position available, if you are interested or are curious about what PR does, please contact Vera after the meeting.

One of the items we discussed was the meeting space for Hotline, and Public Relations. Both subcommittees have been meeting at a restaurant in southeast Portland for over a year. Initially the reason for meeting there was to ignite interest and participation, and the room used is available at no cost with a minimum food purchase for each hour the room is used. At the time that it was brought to the area the reasoning was: The money used to buy the pizza is the rent for the room, and people will be more willing to show up if you provide food. Other options have been looked into and discussed. The administrative committee was in total agreement that a meeting location that does not challenge interpretation of our bylaws, traditions, concepts of service, and prudent use of NA funds would be more appropriate. The committee chairpersons have found a location that suits their needs and is less expense. Next month the Hotline and Public Relations subcommittees will be meeting at 17200 SE Stark st. Portland Oregon 97233.

We discussed the possible conflict of the PCRCNA in Florence with our May ASC meeting. We wanted to get an idea of where we stood on the issue so we could then bring it to the GSR's for their decision. Next month the ASC meeting will be on its regularly scheduled day of May 30th.

An ad-hoc committee was formed to work on the GSR materials and orientation process within Outreach. The ad-hoc consists of: The chairperson for Outreach, Mike R, Michael McD, Brian E, and Lawrence J. They will be working toward the goal of assembling a binder that each group participating in the ASC meeting will receive for their GSR. It will be that group's responsibility to keep the binder and ensure that their current GSR has it. The ad-hoc will make a brief and concise report to the ASC at each business meeting until their work is finished.

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We discussed where we are with the inventory process and talked about the steps we need to take next to implement the plans and achieve the goals as compiled from the work that has been done up to this point. Several people expressed interest in volunteering time and input via e-mail. This is a practical approach to working on this as we all have a lot of work to do within our respective positions already. Reports to the groups on this work will continue until we have completed the process.

There is much work to be done in all areas of our service structure. We have many people who are fully aware of this and are willing to be of service. If there is any need for assistance, or you want to be of service you can contact any one of us either by e-mail, telephone, or in person. I am looking forward to continuing to be of service to the Portland area of Narcotics Anonymous in any capacity that I am able to.

Discussion surrounding the decision to move the Hotline and PR subcommittee meeting location.

- Linda R. voiced a concern that the sub committees are accountable to the PASC (i.e. the groups) and not the executive committee and that the decision should have been voted on by the groups. She questioned what other decisions the BOD would make without group input.
- Michael M stated that this issue has been brought up previously and that when the PASC is not in session the admin committee functions as trusted servants and can make decisions without bringing them before the groups. The BOD unanimously agreed that the use of NA funds to eat is a violation of the concepts and traditions and that this is not how we do service. Any group can challenge the chair by making a motion.
- Rob asked why the BOD did not bring this to the ASC meeting since they made the decision the previous night.
- Travis B explained that this is not a new issue and the BOD was hoping to eliminate a long heated debate.
- David G, the chair of hotline, stated that the committee does not want to give up the pizza but that they are not autonomous. He feels that if the committee can rent a room for half the price with a better work environment then this is the obvious choice to make.
- BA reminded the body that the admin committee is accountable to the groups and that they can challenge any decision that the BOD makes. He also suggested that the executive committee try to present these types of decisions in a less authoritarian manner.

### **Vice Chair: Mike R**

Thanks for letting me be of service. As your vice chair I am available to assist any subcommittee should you need me. I attended Region in Medford last weekend and Region has several service positions open. If you know of anyone interested in being of **service at Region**, the positions are Secretary, Alt Secretary, Alt Treasurer, Literature Chair and Vice Chair and Activities Chair. Please make sure that you announce these open positions. Clean time requirements: Secretary 3 years, Treasurer 5 years, subcommittee chairs 2 years.

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## **Subcommittee Reports**

### **I. Activities: Gene L**

Account balance, after set asides, is \$112.84.

Upcoming events:

- 1. Picnic in the Park:** starts in May and is the 3<sup>rd</sup> Saturday of the month from noon to 5pm with free hot dogs and sodas for 50 cents.
- 2. Fiesta Breakfast Saturday May 2<sup>nd</sup> 9am-noon:** Fundraiser for Unity in the Streets with an auction and speaker meeting. Tickets are \$4 advance and \$5 at the door.
- 3. Spaghetti Dinner/Speaker meeting/Dance May 15<sup>th</sup> 6-11pm:** Fundraiser for Beverly Beach Campout \$3 for dinner, speaker meeting from 7:30-8:30 (Joseph H 22years). Location: 12015 SE River Road Milwaukie. T shirts will be available for purchase.
  - a. **Campsite registration from 5:30-7:30** - \$45 tent site/ \$55 full hookup
  - b. **Pirate Costume Dance** - \$5.00, prize for the best costume
  - c. **Raffle for a campsite** - \$2 per ticket
- 4. Multnomah Falls Unity Hike June 13<sup>th</sup> 2pm:** Meet at the bridge at 2pm. Promoting unity with TWA and GWVA.
- 5. 2<sup>nd</sup> Annual Paintball Campout June 19-21:** Camp Dakota Scott's Mills, OR, camping \$5 per car per night, paintball \$25 per person includes equipment.
- 6. NA Fishing Trip June 21<sup>st</sup> 1-3pm:** Indian Springs Trout Farm 17951 S. Springwater Rd Oregon City. Meet at Clackamas Denny's 82<sup>nd</sup> Drive at 11:30am and leave at 12:15. Cost – pay per fish (cash only).
- 7. Recovery Brunch and Speaker Tree Meeting Sunday June 28<sup>th</sup> 1:30-5pm:** Fundraiser for Beverly Beach Campout, \$5 for Brunch from 1:30-3pm. 12015 SE River Road, Milwaukie.

There are a number of service positions open for all the summer events. If you are interested in helping out please join one of the following ad hoc committees:

1. Fort Stevens Campout Ad hoc – meets May 6<sup>th</sup>, June 10<sup>th</sup>, and July 1<sup>st</sup> at 7004 SE 77<sup>th</sup> at 6:30pm.
2. Beverly Beach Ad hoc – meets the first Saturday of the month at SE 60<sup>th</sup> and Holgate.
3. Unity In the Streets Ad hoc – meets the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of the month. The 1<sup>st</sup> Wed at Coliseum Plaza and the 3<sup>rd</sup> Wed at 3134 SE 134<sup>th</sup> (off Powell) at 6:30pm.

### **II. H&I: Lawrence J**

Possible commitments: **54**

Missed commitments: **5**

Cancelled: **1**

Total addicts seen: **831**

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Five people attend the orientation for The Donald E. Long JDH and are awaiting police records check. We hope to serve the facility by June. We are still lacking a large enough pool to fill commitments at clearance facilities. Erin and Denise will make a flyer to bring to area by next month. Most facilities are circulating more white books than IP's. Panel chairs will now conduct a monthly literature inventory, which will be forwarded to the literature coordinator in order to disperse what the facilities need the most of. There were a few problems at New Directions, a women's facility, but the Vice Chair made a phone call and the problems were solved. The residents are now required to attend H&I meetings and attendance has risen. After consultation with regional members and a subcommittee discussion we are considering turning over WA Co. to TVA area H&I. They now have 20-30 H&I members on their phone list.

The regional report follows. One concern is the fact that the Salem area (GWA) started serving the treatment side of Coffee Creek, which was not discussed with the Portland area. The Salem H&I Chair was contacted but was defensive about the situation. Hopefully they will serve the needs of the treatment facility well. It would not look good for the 2 H&I's to be fighting since we all have the same overall goal. We are requesting a \$150.00 reimbursement for the RCM's expenses from region.

**RCM Report: Pacific Cascade Region H&I Meeting April 19, 2009: James M**

Attendance: 11 of 14 Areas present total of 16 people

Area reports:

(1) Southern OR: Partnered with Regional H&I to raise money for the Learning days through t-shirt sales and a facility in the area requested H&I visit but there are not enough members to fulfill the commitment. (2) Greater Willamette: H&I and PR have joined and are trying to identify the need in the area. 8 members have completed their orientation and would like to observe on Portland's panel. (3) Coos Bay: They have 1 facility with 6 cleared members and have combined H&I and PI. (4) Lane County: Reported that they have no vice chair or secretary. The jail has only cleared 5 members and is not accepting new applications. The chair is working with the jail to accept more applicants. They are also working on starting a commitment at a shelter care facility and need to contact a new facility that left a message. (5) Umpqua Valley reported that they have 4 institutions, 19 commitments with 2 cancelled and 231 addicts seen for the quarter. They are conducting newcomer workshops at the county jail treatment facility and that 5 new members were oriented and cleared. (6) Tualatin Valley reported that they are working on membership (25 members) and have filled their elected positions. They are going to Tigard Recovery Center on both Detox and treatment sides now. They are getting members cleared for Yamhill jail and PI is talking to a women's treatment facility. (7) Mid-Willamette Valley reported that they are going into Juvenile, OSCI, CCCF and working on Polk county jail and work release. They are going into the treatment side of CCCF with visitor application approval. There was a long discussion about both Portland area and Mid-Willamette area

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serving CCCF without coordination and the possible consequences for NA if both areas were not united and communicating. Lawrence later contacted the chair and our panel chair to coordinate efforts to serve this facility. (8) Rogue Redwood reported that the chair is stepping down after two terms. H&I is visiting Josephine county jail with PI every other weekend to communicate the needs of the facility and learn how NA can meet there needs. (9) Central Oregon is serving 7 facilities 15-17 times a month and serves Deschutes County and Deer Ridge clearance facilities. H&I is growing in their area. (10) Klamath Falls reported no H&I commitments in their area.

Open Forum:

We discussed service dogs and that NA should follow the guidelines of the facilities. In an effort to increasing H&I membership each member should invite someone who has not been to H&I before. Also discussed was who should contact a facility that requests NA visits. It was suggested that PI and H&I chairs go in together if it is a lock down facility and if not lock down than just PI. OIA (youth authority) requested help with information from those with experience. A letter from the Hole in the Wall group stated that anyone can attend the meeting if they call in advance for clearance.

Regional elections were held in October and Holly was given the vote of confidence to serve another term as chair. Open positions include; Vice chair and Secretary and nominations will be held at the next meeting in July. Frank was elected for the ROATS (Reach out and touch someone) position and will contact all regional H&I committee members before the next meeting. Region allocates \$377 per quarter to spend on literature. Portland area declined any assistance in order for less financial stable areas to use it.

### **III. Hotline: David G**

Hotline met on April 19th with 12 members present including Vera K who was there to present her final work on an orientation and training packet which we reviewed and approved. We are currently looking into a location to begin training all current and future shift volunteers. Some of the other things discussed were reactivating a voicemail box. Answernet has been contacted and they are looking into whether they can update our phone service with the least amount of interference and how much this additional service will cost. I should have that information at next area. We also are going to be contacting current shift volunteers that have not met the required amount of hotline meetings. If anyone is a current shift volunteer and you have not met the required amount of meetings we ask that you be at the next hotline meeting on May 24th at the URS club located at 17200 se stark at 4:00 pm or you may lose your shift! If anyone would like to review the orientation and training packet you can contact Vera K at [vera.kern.pr@gmail.com](mailto:vera.kern.pr@gmail.com). Hotline would like to thank Vera K who worked very hard on this orientation and training packet.

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#### **IV. Literature: Carolyn G-E**

We now have 20<sup>th</sup> anniversary books for sale at \$27.50 and have created a pre assembled starter kit at a cost of \$20. The kit includes: the NA way magazine, NA group checklist, world registration form, group treasure's workbook, IPs – 2 of almost each one, group business meeting information, a group booklet, 2 white books, Intro guide to NA, 2 key tags of the first 5 and 1 key tag of the last 4, and the group readings.

#### **V. Outreach: Troy J**

Elections were held and Troy J was re elected chair, Brian E was elected to conduct orientation, Zack F and Greg B also stepped up and committed to helping with outreach. There are, however, still some open positions on the committee. Outreach is working on extending the new GSR orientation time from 45 minutes to 1 hour. We have also created a new GSR guidebook with larger print that is easier to read. We received a request to help start a meeting in Woodburn. Tory J has agreed to help and will attend a meeting at the church on May 1<sup>st</sup>. We, as a committee, are looking forward to the ad hoc for help and guidance and are also planning to review and update our by laws. If you are interested in attending an outreach meeting we meet the same day as area at noon.

#### **VI. Public Relations: Vera K**

This month at the Public Relations meeting elections were held for Chair and vice chair at the sub-committee. A chair was elected and I was elected for vice chair. The chair person resigned and now I'm acting chair. It has been a number of years since I have worked with Public Relations and hoped to have some time to get up to speed. However, things rarely go as planned, I accept that. I don't have much to report from this month's meeting because most of the meeting was on elections. Last night I was able to attend the executive meeting I plan to spend the next month familiarizing myself with the sub-committee, its duties, responsibilities, and members. I have already begun to assemble some great resources to help me in this endeavor. Jim B., with many years of experience with PR has already proven to be a valuable asset. Also after last night's executive meeting I feel I have the support of the executive committee as well. In the past three months I have been working with the Hotline developing an orientation/training packet and am happy to announce that it's completed. I will be working with this sub-committee closely because after all it is Public Relations. My next task with that is working on the 12th Step Volunteer training. I am looking for a vice-chair to help me with this work and I am hopeful that will happen as well. I have some challenges ahead of me but I'm staying focused on the task at hand. I believe in Public Relations and know how vital this type of service is to Narcotics Anonymous, to prove the lie is dead that once an addict always an addict and that we are no longer a burden to society. I am maintaining a positive attitude rolling up

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my sleeves and getting busy. One last thing, I would also like to extend PR services to all the sub-committees to let them know that we are here to help in any way that we can and I eventually will be attending all the other sub-committees to offer that support. Okay, one more last thing, I'm asking that the GSR's bring to their home groups that PR is needing support, we are not a sinking ship and if you know people who you think may be a positive, professional, and enthusiastic person please encourage them to join the Public Relations Committee.

## **Break**

Reopened the meeting with a moment of silence followed by the serenity prayer at 3:45pm. Quorum was reestablished at 22.

## **Regional Reports**

### **RCM report: Michael McD**

Greetings to you all, it has been a very busy month with a Regional Weekend, an Administrative meeting, and today's ASC. I attended the regional Weekend in Medford last weekend. I arrived Friday evening and met with the Learning Day committee for dinner and discussion about the Saturday agenda. On Saturday I assisted Arne H-G and Jaqui H-G with logistical support for their NAWS PR workshops. I attended the PR workshops as well as the H&I workshops. There was lots of good information with small group discussions and mock PR presentations by the small groups. That night we attended a speaker meeting hosted by the Local NA community.

Sunday was the RSC meeting. We held nominations for all positions. We need several positions filled; Secretary, Assistant Treasurer, Policy and Procedures Chair, Activities Chair, Conferences and Conventions Chair, Literature Chair and Vice Chair. If you know anyone who is possibly interested in these positions please have them contact myself or our Vice Chair Mike R. Elections will be held on Saturday July 19 at the two day Regional Meeting that will be hosted in Coos Bay. Prospective trusted Servants must be present to be nominated as well as elected.

The Regional Budget was approved as well as a few other motions that I will report on when the minutes are sent out. Donations to Region are down and we are being asked to try to pass as much as possible to Region.

As I mentioned last month the Region is in the process of doing an inventory if you have input please send it to me at [mtmcd@comcast.net](mailto:mtmcd@comcast.net). I am available for workshops regarding NA Service as well as problem resolution for committees or groups. Please contact me with any questions you might have.

I will not be attending our ASC in June since I will be participating in the SF to LA AIDS Lifecycle ride again this year from May 31<sup>st</sup> to June 5<sup>th</sup>. 545 miles on a bicycle with 2500 other riders. Last

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year we raised almost 12 million dollars to fight AIDS. I would like to take this time to thank you all for re-electing me to this position; it is a privilege and honor to serve you and the Portland Fellowship.

**Unfinished Business:** None

### **New Business**

- I. **Motion #8-09** submitted by outreach and seconded by Tuesday Night Freedom Fighters to ratify Troy J as chair of outreach.
  - a. Vote:  
In favor - 22      Against - 0      Abstentions - 0
  - b. Motion passed**

### **Open Forum**

Amy D. from Serenity Sisters asked for assistance in finding a location that has a room for child care but does not require child care volunteers to be certified or put specific demands on who can provide the care.

### **Close the Meeting**

Motion to close by Hole in the Wall, seconded by Southeast Serenity, motion passed and the meeting closed at 4:02pm.

**Portland Area Service Committee of NA**  
**Report: APRIL 25, 2009**  
**Income and Expenses Report**

<b>BEGINNING BALANCE 3/28/2009 (per previous report)</b>		<b>\$ 4,066.09</b>	
<b>INCOME</b>			
<b>GROUP DONATIONS</b>			
Burnside Blues		34.00	
Find the Way		43.38	
Harold Street Blues		25.00	
Here and Now		50.00	
Higher Empowered		13.67	
Late Night Recovery		125.00	
Learning to Live		150.00	
Minute by Minute		50.00	
New Journey		75.00	
One Promise Many Gifts		64.64	
Rise and Shine		103.00	
Rush Hour		75.00	
Say That		20.00	
SE Serenity		44.80	
Thursday Night Podium		15.00	
Towanda		5.00	
What It Is		80.00	
YETS		1.10	
<b>TOTAL GROUP DONATIONS</b>		<b>\$ 974.59</b>	
<b>TOTAL INCOME</b>		<b>\$ 974.59</b>	
<b>EXPENSES</b>			
			<b>PD BY CK #</b>
PASC - Rent to the URS Club		150.00	1391
Activities - storage		40.00	1392
H&I rent - All Saints Episcopal Church		50.00	1393
H&I copies - Vicki B.		15.00	1394
PALSC - Outreach literature		65.00	1395
Answernet - Hotline		86.52	1396
Fedex Kinko's - schedules & copies		263.17	1397
USPS - annual PO Box rent		94.00	1398
PCRNA - quarterly donation		350.00	1399
PR - Lynda A.		86.43	1400
Secretary expense - Linda R.		56.11	1401
Hotline - David G.		24.99	1402
H&I copies - Vicki B. **VOID** - to be reissued		(30.00)	* 1358
<b>TOTAL EXPENSES</b>		<b>\$ 1,251.22</b>	
<b>ENDING BANK BALANCE - 4/25/2009</b>		<b>\$ 3,789.46</b>	
<b>ACTIVITIES SUBCOMMITTEE BANK ACCOUNT BALANCE</b>		<b>\$ 3,959.34</b>	
<b>TOTAL PASC FUNDS AS OF 4/25/2009</b>		<b>\$ 7,748.80</b>	
<b>Holds, Reserves and Not Yet Processed</b>			
Prudent reserve - 2 months' estimated expenses		2,400.00	
CAR @ \$20 per Month (through April)		320.00	
Estimated April expenses		1,200.00	
Reserve for PCRSC (\$20)		20.00	
<b>TOTAL HOLDS AND RESERVES</b>		<b>3,940.00</b>	
<b>Net</b>			<b>\$ (150.54)</b>
<b>Secretary's Allotment Fund</b>			<b>\$ 150.00</b>
<b>AVAILABLE FUNDS</b>			<b>\$ (0.54)</b>

**PORTLAND AREA SERVICE COMMITTEE OF NARCOTICS ANONYMOUS - LAST 12 MONTHS AND SAME MONTH LAST YEAR**

DATE	Feb 2008	Mar 2008	Apr 2008	May 2008	Jun 2008	Jul 2008	Aug 2008	Sep 2008	Oct 2008	Nov 2008	Dec 2008	Jan 2009	Feb 2009	Mar 2009	TOTAL 2009	TOTAL 12 MONTHS	don. last 12mo.
Area-Activities		\$159.75						\$753.04	\$1,110.80		421.04				-	\$ 2,284.88	
Literature						\$500.00									-	\$ 500.00	
										\$ 33.15					-	\$ 33.15	
Back to Basics	\$2.84	\$13.72	\$14.60	\$102.02	\$44.10	\$26.80	\$42.55	\$37.50	\$9.72	\$60.32		\$78.60	\$84.20		162.80	\$ 500.41	10
Burnside Blues	\$200.76		\$114.00	\$100.00	\$100.00	\$101.55	\$51.00	\$50.00		\$42.50	100.00		\$36.17	\$34.00	70.17	\$ 729.22	10
Clean Freaks			\$21.00	\$36.65			\$27.00						\$20.00		20.00	\$ 104.65	4
EARLY RISER					\$150.00				\$150.00						-	\$ 300.00	2
FIND THE WAY	\$6.67		\$84.85	\$26.00	\$42.85	\$21.50		\$61.79	\$47.47	\$61.60	7.47	\$205.61	\$47.74	\$43.38	296.73	\$ 650.26	11
FIREMENS		\$58.00							\$209.24			\$100.00			100.00	\$ 309.24	2
FREEDOM FIGHTERS								\$25.00	\$10.00	\$25.00					-	\$ 60.00	3
FREEDOM IN THE FLATS				\$25.00	\$50.00		\$38.01	\$25.00		\$30.00			\$50.00		50.00	\$ 218.01	6
FULL SIRCLE				\$6.45	\$4.00	\$2.16	\$4.82	\$7.82	\$45.00	\$23.27	19.72	\$45.00			45.00	\$ 158.24	9
HAROLD ST. BLUES	\$50.00				\$50.00		\$100.00	\$130.00	\$75.00			\$100.00		\$25.00	125.00	\$ 480.00	6
HEART & SOUL		\$62.70	\$56.00		\$24.50		\$28.80		\$7.65	\$34.69		\$20.00			20.00	\$ 171.64	6
HERE AND NOW	\$50.00	\$50.00	\$54.85	\$57.25	\$50.00	\$25.00		\$200.00	\$50.00	\$31.40	40.00			\$50.00	50.00	\$ 558.50	9
HIGHER EMPOWERED	\$40.00	\$22.04			\$50.00		\$73.23	\$39.30	\$4.01	\$11.00			\$1.48	\$13.67	15.15	\$ 192.69	7
Hope Group		\$40.00			\$30.00										-	\$ 30.00	1
Hour of Power		\$50.00	\$50.00	\$50.00	\$50.00	\$50.00		\$100.00		\$100.00					-	\$ 400.00	6
IT WORKS HOW & WHY									\$20.00		10.00		\$10.00		10.00	\$ 40.00	3
Late Night Recovery		\$50.00	\$25.00	\$50.00		\$100.00	\$50.00			\$75.00		\$50.00		\$125.00	175.00	\$ 475.00	7
LEARNING TO LIVE	\$100.11	\$78.00	\$60.00	\$60.00	\$59.00	\$50.00	\$100.00	\$100.00	\$50.00	\$100.00	50.00	\$50.00	\$100.00	\$150.00	300.00	\$ 929.00	12
Men of Spiritual Walkers													\$200.00		200.00	\$ 200.00	1
MINUTE BY MINUTE	\$50.00		\$60.00	\$50.00		\$23.85	\$1.97	\$50.00	\$50.00			\$30.00	\$50.00	\$50.00	130.00	\$ 365.82	9
MULTICULTURE		\$5.50		\$47.55	\$18.00	\$35.35		\$22.00	\$19.00	\$23.00			\$30.00		30.00	\$ 194.90	7
NEW JOURNEY	\$125.00	\$100.00	\$150.00	\$150.00	\$100.00	\$100.00	\$75.00	\$100.00	\$75.00	\$100.00	100.00	\$250.00	\$75.00	\$75.00	400.00	\$ 1,350.00	12
Off the Hook				\$10.00	\$10.00			\$26.00	\$20.00		10.30	\$17.15	\$20.30		37.45	\$ 113.75	7
One Promise Many Gifts		\$25.00		\$35.24	\$20.00								\$78.00	\$64.64	142.64	\$ 197.88	4
RECOVERY TODAY	\$48.50			\$14.00	\$111.50			\$76.00		\$65.00			\$50.00		50.00	\$ 316.50	5
RISE AND SHINE	\$372.22	\$130.59	\$152.85	\$83.93	\$108.50	\$72.82	\$75.85	\$69.40	\$66.24	\$46.00	64.33	\$191.44	\$46.45	\$103.00	340.89	\$ 1,080.81	12
RUSH HOUR				\$163.00			\$200.00			\$184.83			\$50.00	\$75.00	125.00	\$ 672.83	5
SAY THAT													\$20.00		20.00	\$ 20.00	1
SOUTHEAST SERENITY	\$45.00		\$25.00	\$75.00	\$12.00	\$51.00	\$50.00		\$36.50	\$23.50		\$73.50	\$23.00	\$44.80	141.30	\$ 414.30	10
Step on It	\$78.20			\$185.55				\$95.04	\$65.25	\$89.15		\$39.55			39.55	\$ 474.54	5
Stepping Up									\$29.35						-	\$ 29.35	1
Thursday Night Podium														\$15.00	15.00	\$ 15.00	1
Towanda												\$5.00		\$5.00	10.00	\$ 10.00	2
U+ME=WE		\$25.00								\$40.00		\$50.00			50.00	\$ 90.00	2
UNCHAINED				\$50.00								\$50.00			50.00	\$ 100.00	2
Victory	\$75.00	\$75.00		\$135.00						\$80.00		\$36.00	\$50.00		86.00	\$ 301.00	4
WALK YOUR TALK												\$50.00			50.00	\$ 50.00	1
WHAT IT IS	\$50.00	\$40.00	\$80.00	\$75.00			\$40.00	\$18.65	\$41.00	\$50.00		\$90.00		\$80.00	170.00	\$ 474.65	8
WHAT'S REALLY GOIN ON	\$50.00	\$50.00		\$50.00		\$50.00		\$50.00	\$20.00						-	\$ 170.00	4
YETS			\$136.15	\$53.00		\$74.50	\$2.00			\$139.75	1.00	\$10.60		\$1.10	11.70	\$ 418.10	8
Donations							\$10.00				\$0.10				-	\$ 10.10	2
<b>Total Group Donations</b>	<b>\$ 1,373.82</b>	<b>\$ 875.55</b>	<b>\$ 1,134.30</b>	<b>\$ 1,455.09</b>	<b>\$ 1,270.00</b>	<b>\$ 794.53</b>	<b>\$ 960.23</b>	<b>\$ 1,283.50</b>	<b>\$ 1,180.43</b>	<b>\$ 1,356.01</b>	<b>\$ 402.92</b>	<b>\$ 1,542.45</b>	<b>\$ 1,022.34</b>	<b>\$ 974.59</b>	<b>\$ 3,539.38</b>	<b>\$ 16,194.42</b>	
Number groups attending	33	37	28	32	33	32	32	27	30	36	15	43	41	43			
Number groups donating	17	17	16	23	21	15	17	20	23	22	10	21	19	18			40
Average group donation	\$ 80.81	\$ 51.50	\$ 70.89	\$ 63.26	\$ 60.48	\$ 52.97	\$ 56.48	\$ 64.18	\$ 51.32	\$ 61.64	\$ 40.29	\$ 73.45	\$ 53.81	\$ 54.14		\$ 404.86	
Monthly group average	\$ 1,170.14	\$ 1,155.08	\$ 1,128.85	\$ 1,140.91	\$ 1,136.37	\$ 1,139.90	\$ 1,105.50	\$ 1,104.81	\$ 1,112.84	\$ 1,163.86	\$ 1,101.18	\$ 1,135.74	\$ 1,106.45	\$ 1,114.70			
Largest group donation	\$ 372.22	\$ 130.59	\$ 152.85	\$ 163.00	\$ 185.55	\$ 101.55	\$ 200.00	\$ 200.00	\$ 209.24	\$ 184.83	\$ 100.00	\$ 250.00	\$ 200.00	\$ 150.00		\$ 1,350.00	
Smallest group donation	\$ 2.84	\$ 5.50	\$ 14.60	\$ 6.45	\$ 4.00	\$ 2.16	\$ 1.97	\$ 7.82	\$ 4.01	\$ 11.00	\$ 1.00	\$ 5.00	\$ 1.48	\$ 1.10			
Groups donating/attending	52%	46%	57%	72%	64%	47%	53%	74%	77%	61%	67%	49%	46%	42%			

## PASC Administration Committee Meeting

Date: April 24, 2009

Present: David G, Maggi G, Travis B, Troy J, Mike R, Vera K, Gene L, Steve R, Carolyn G-E,  
Michael McD

Discussion	Decision/Action	Task Assigned To
<p><b>Inventory</b></p> <ul style="list-style-type: none"> <li>● Outstanding issues:               <ol style="list-style-type: none"> <li>1. Create standing ground rules and a way to present them at ASC.                   <ul style="list-style-type: none"> <li>▪ Use frames from the dollar store.</li> <li>▪ We should place NA steps, traditions, and concepts on the wall at URS club.</li> </ul> </li> <li>2. Present a plan to ASC to incorporate 4 workshops per year. One idea is to replace one ASC meeting every quarter with a workshop.</li> <li>3. Text or email tree as a way to send out a reminder for ASC.</li> <li>4. Subcommittee support.</li> </ol> </li> <li>● Create an ad hoc committee to continue addressing the above issues. Most business will be conducted by email.</li> </ul>	<ul style="list-style-type: none"> <li>● Ad hoc will work on this</li> <li>● Acquire lit, purchase frames, and place on wall.</li> <li>● Ad hoc will work on this.</li> <li>● Send out a reminder email to all 1 week prior to ASC.</li> <li>● In process</li> <li>● Send an email to the BOD to see who is interested in participating.</li> </ul>	<ul style="list-style-type: none"> <li>● Carolyn</li> <li>● Ana</li> <li>● Mike/ Travis</li> <li>● Travis</li> </ul>
<p><b>Subcommittee Issues</b></p> <ul style="list-style-type: none"> <li>● Hotline:               <ol style="list-style-type: none"> <li>1. Answernet has been contacted to find out if it is possible to get a voicemail box. This would alleviate the problem of receiving 2 calls at once, not being able to click over before the second call goes to a personal vm.</li> <li>2. Concern about spending \$50 to buy pizza at Roundtable in the place of paying rent. The URS club is available at a cost of \$20 for 2 hours. In addition a new orientation packet has been compiled by Vera K. Hotline will use this to retrain all shift workers and as such will need access to an affordable location. The URS club is a more appropriate and cheaper choice.</li> </ol> </li> </ul>	<ul style="list-style-type: none"> <li>● Answernet will call David next week with information on feasibility and cost.</li> <li>● We should follow the traditions and concepts. It is not appropriate to buy pizza for subcommittee meetings. In addition each sub committee should use NA money in the most cost effective manner.</li> </ul>	



<ul style="list-style-type: none"> <li>● Literature:       <ol style="list-style-type: none"> <li>1. Would like to provide a pre assembled Starter Kit: most new groups request IPs, key tags, a basic text, readings, and a treasurers' handbook.           <ol style="list-style-type: none"> <li>a. World has a starter kit, for a cost of \$6, that includes: the NA way magazine, NA group checklist, registration form, group treasure's workbook, IPs – 2 of almost everyone, group business meeting, a group booklet, and 2 white books. It does not include a basic text, key tags or group readings.</li> <li>b. If we use the world starter kit plus a basic text, 2 key tags of the first 5 and 1 key tag of the last 4, and the group readings that brings the price to \$30 (the current starter kit costs \$20)</li> <li>c. Everyone agrees that this is a great idea. On average we provide one starter kit per month. Given the financial conditions of our area we need to be very thoughtful about how we spend our money. It was suggested that we provide the Intro Guide to NA (\$1.90) in place of a basic text.</li> </ol> </li> </ol> </li> <li>● Outreach:       <ol style="list-style-type: none"> <li>1. As a result of the area inventory outreach has focused on the GSR orientation: A new GSR handbook was created, planning to increase the orientation time to one hour, and will create an ad hoc committee to continue to develop ideas about how to improve the GSR orientation. One past idea was to have new GSRs leave for orientation at the beginning of area to be trained and then return to the meeting.</li> <li>2. Created an informational binder for committee members with material from world. PR will help to continue to organize this booklet.</li> <li>3. Committee goals: contact groups that need support, follow up with groups that are not coming to area, improve the GSR orientation, educate groups and new GSRs - help groups understand what it means to be a GSR.</li> <li>4. Purchased 10 guides to local service for new GSRs that do not have a copy.</li> </ol> </li> </ul>	<ul style="list-style-type: none"> <li>● The Admin Committee supports the concept of developing a pre assembled starter kit but requests that the Literature Sub committee continues to provide it for \$20 and suggests that they do not including a basic text.</li> <li>● Assigned members to ad hoc committee including: Troy J, Mike R, Michael Mc, Vera K, Lawrence W (pending), Brian (pending)</li> <li>● Attend committee meeting to provide support</li> </ul>	<ul style="list-style-type: none"> <li>● Mike R</li> </ul>
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<p><b>Region</b></p> <ul style="list-style-type: none"> <li>• Currently there is no representation at Region from literature. Apparently literature has never sent a representative. However, we can be of help to region because we have been doing this for so long. In addition, this is designated in our by laws.</li> <li>• Region needs support <ul style="list-style-type: none"> <li>○ The following positions are open: secretary, alternate secretary, alternate treasurer, literature chair and vice chair, and activities chair.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Literature should send a rep to the next regional meeting.</li> <li>• Please announce these service opportunities at meetings.</li> </ul>	<ul style="list-style-type: none"> <li>• Carolyn</li> <li>• All</li> </ul>
<p><b>Admin</b></p> <ul style="list-style-type: none"> <li>• Move PASC meeting from May 30<sup>th</sup> to May 23<sup>rd</sup> due to conflict with Regional Cascade convention. There is concern that we will not have enough executive members to proceed with area business.</li> <li>• Updates needed to the Admin Committee contact list: Troy J and Steve S</li> <li>• Email: <ul style="list-style-type: none"> <li>○ We will be doing a lot of work over email so we need a commitment from everyone to check their email.</li> <li>○ A concern was raised that email address on the PASC listserv are able to be viewed by anyone receiving the email.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Area will remain on May 30<sup>th</sup> as originally scheduled</li> <li>• Update contact list and redistribute.</li> <li>• Check email daily and respond when necessary.</li> <li>• Send all PASC emails in a blinded format.</li> </ul>	<ul style="list-style-type: none"> <li>• Ana</li> <li>• All</li> <li>• Ana</li> </ul>