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**Portland Area Service Committee  
Meeting of Narcotics Anonymous  
17200 SE Stark Street  
Portland, OR  
December 18, 2010**

The Chair called the meeting to order at 2:08 pm. The meeting opened with a moment of silence followed by the Serenity Prayer for those who cared to join in.

The Twelve Traditions were read by Bruce.  
The Twelve Concepts were read by Teresa.

**Roll Call of Officers**

12 were present

**Roll Call of Groups**

43 answered roll call

**Quorum**

Quorum is established at 21.

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**New GSR/Alt. GSR and new group recognition**

Cassie - Kids were home  
Andrew – Minute by Minute  
Randy – Heart and Soul  
Joe – Understanding and Application  
Shan“e – More will be revealed  
Alice – Time for a Change

**Announcements:**

**Here & Now T-shirt drive:** Are you an artist or know an artist who would like to be part of NA regalia? Contact Alex W. 503-913-8331. Get your art on a NA t-shirt.

**H & I T-shirts for books:** Shirts are now being sold for \$10 to raise money for basic texts for the jails and prisons. Please see Weston S. 503-201-6779 for more information.

**Circle of Sister’s Committee:** Seeking art work for logo the theme “Freedom through the Steps” contest who will win? Winner will receive full convention package and T-

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shirt. All submissions to be turned in **NO** later than 2/01/2011. Please email to Lisa [H.nuzzle@gmail.com](mailto:H.nuzzle@gmail.com).

## **Secretary's Report – Linda R.**

I just wanted to let everyone know that when elections for officers are done in February 2011, I will **NOT** be accepting a nomination for PASC Secretary for the next term. I have only been filling in on an interim basis.

Motion was made by Learning to Live and seconded by SE Serenity to waive the reading of the minutes.

Motion to accept the minutes as written was made by SE Serenity and seconded by Learning to Live.

## **Treasurer's Reports – Weston S.**

See attached.

## **Chair - Travis B.**

No report submitted.

## **Vice Chair - Brian F.**

No report submitted.

## **Subcommittees and Regional Issues**

### **Activities - Tana W.**

Activities Report – December 2010

When: 2<sup>nd</sup> Sunday of the month 2pm

Where: 8800 SE 80<sup>th</sup> (Clackamas Service Center)

Check the website for updates to events, along with Activities at a Glance and flyers!

- New Years Extravaganza Tickets are available. Thank you for purchasing tickets to support this event. These make fantastic holiday gifts. If you are unable to purchase dinner tickets, please show up to support the 12 speakers and bring in the New Year. Contact John H to get involved.
- Bowling on the 3<sup>rd</sup> Saturday of the month – Contact Deb R or Steve R for details
- Spiritual Breakfast – Feb 26, Speaker – Joan from Lane County Area. Contact Maggi to get involved.
- Snow Day is on the planning table – Will A is your contact to get involve with this event.
- Beverly Beach Family Fun Night Dec 12. Bring the family, games and potluck.

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- Pool Tournament----coming in Feb 2011. Want to help plan! Contact – Tana W
- Karaoke Night – Jan 2011 contact Allen S & Beth
- Sweethearts Dance Feb 2011 – Ron C and John H
- Roller Skating Night – Just planning to meet and roll. Watch for the location and date.
- Beverly Beach Adhoc for August 5-7, 2011 – Deb R 2<sup>nd</sup> Thursday of the month
- Fort Stevens July 8-10, 2011 Planning: Adhoc is scheduled 01/04, 02/07, 03/07 – contact Eric for details
  
- What happened the past month:
  - The subcommittee had 3 first time visitors and 4 second timers who became members. Voting members 14.
  - We are taking it back to basics at Activities. Keep your ears posted for movie nights, roller skating, OMIMAX night and many more. The good ole ways of doing things are coming back. It is all about the fellowship, so get your life vest on and board.

In God We Trust,  
Tana W - Portland Area Activities Chair

## **H & I - Maurice L.**

December 2010 H&I Report

- 1.) 64 possible commitments
- 2.) 5 were missed & 0 were cancelled
- 3.) 910 addicts were seen
- 4.) We had 13 new people orientated and 3 people gave their verbal commitment and became members.
- 5.) "Old Business" our Adhoc by-law committee is wrapping up their revisions of the by-laws and all that left to go through is our orientation packet. Should be done by next month, so we can bring to the body for approval.

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- 6.) "Changes in Facilities" Clackamas County Jail has a new contact person for H&I, in which both our men & women's panel chairs are working close with her to answer questions and provide information if needed. Our contact for Multnomah County Vivian wants people who are interested in getting their clearance, to talk to her directly to help fine tune that process and eliminate any problems or concerns.
- 7.) "Changes in Service Positions" Our current panel chair for New Directions had to step down due to personal issues, so we appointed Amber. P as the new panel chair.
- 8.) "New Business" Alpha house is looking into maybe having H & I services again; I have left a few messages with contact, and hope to meet up with them real soon to see how we might be able to help one another.
- 9.) I would like to think Doin Life & New Journey for donating books to H & I.

In service,

Maurice L.  
Chair

## **Phoneline - Bob Y.**

Greetings,

Phoneline has 9 open but covered shifts as of right now. The Phoneline meeting is tomorrow and we fully expect that most, if not all shifts will be filled with new volunteers. I want to stress to you that there are always ebbs and flows with the Phoneline we know that from past experiences. However, our goal is to fill our shifts with volunteers that are willing to participate in this great service opportunity. To be the first contact that someone has with Narcotics Anonymous is not only important but rewarding too. If you are interested in becoming one of those very valuable and important people answering the phone for NA, please see me at break or after the meeting so we can put you down for Orientation. You must hurry because we expect the shifts to go quick!

I've been working with Vera and other members of PR and Phoneline getting up to speed on the various workings of the Phoneline committee. I feel I have a pretty good handle on things right now. People on Phoneline have been very supportive and patient with me in my learning curve and I appreciate that.

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We have a meet and greet pot luck tomorrow for Phonenumber and PR members and I'm looking forward to meeting some of the people that are answering the phones for NA. Also if there is an NA event happening over the holidays please let me know this week so I can get that information to shift worker volunteers.

In service  
Bob Y.

## **Public Relations: Vera K.**

Hello everyone,

This month I've been fairly busy with training Bob Y. with the Phonenumber. Bob is doing a great job as the interim chairperson and is doing well learning how things are done. We did have a couple of closed meetings this month. I worked with Outreach on one of the meetings, Step on it Sunday at 7pm 3535 NE 15th. That meeting was verified and reported to be no longer meeting. The secretary from the meeting Surrender, on Monday at 7pm emailed us to let us know that it also was no longer meeting. Both meetings were pulled from the schedule. If there is a meeting that closes it is extremely important that Phonenumber and/or PR is notified right away so Shift workers don't send people to meetings that no longer meet. PR and Outreach will work together to verify and remove meetings as needed.

Updating 411 and phone directories is a tedious task that I have been steadily working on. About 50% of our calls are still coming in from the old number. What this could mean is that people calling our Phonenumber may be getting the old number from 411 phone directories. Each phone carrier has individual 411 directory assistance. What this means is each company needs to be updated individually with our number. Our Dex Yellow Pages listing has been updated; however the white pages still have the old number. The white pages are separate from the yellow pages and they can only be updated by the previous answering service company that owns the number.

Unfortunately, this was not caught in time to fix and it will be another year until it's corrected in the Dex white pages. This process is the same for updating search engines and online directories, as well. My goals over the next few months will be to get as many of these as I can, up-dated with the correct information. I'm also in the process of creating a protocol for chairs to be able to have some clear directions of how to deal with this in the future.

Public Relations attended the Fir Ridge Community Fair this past week. We had a three member team with Vicki B, Michael McD, and I attending. Michael was able to network with other agencies and we added several new agencies to our mailings list. We also were able to meet new contacts for posting flyers in different agencies as well. It was a fun event and we look forward to participating in years to come.

There is nothing new to report at this time with our web site. Just as a reminder though, if there are flyers you would like to have posted on our site or removed, please get that information to Lane as soon as you can. Flyers can be posted at any time but make sure you have contact information on the flyers so people will know how to

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contact you for information. As you have heard before, no personal phone numbers or last names are allowed on the website.

It's been an interesting year. With only a few months left as the chair of PR I feel hopeful about the direction, and the future leadership of PR. The PR committee has been a pleasure to work with and I look forward to continuing to be of service as a PR member.

In service  
Vera K.

## **Outreach - Dan G.**

Outreach report is being given by Dan G. because the chair is vacant and the vice chair could not attend area today.

Outreach met today (Dec. 18) at 11:30 am. 4 people were in attendance. Due to holidays and personal situations of some of the regular members, elections of officers were not held and there was no new business. The committee will attempt to have elections of officers next month.

During the month, a representative of Outreach subcommittee attempted to visit the Step on It meeting of NA. There was no meeting. It is being taken out of the schedule.

The meeting was adjourned at 12:10 pm.

Responses to questions:

Outreach meets every month the day of area at 11:30 am in the room where the GSR orientation is conducted, which is upstairs at the URS club. Officer positions currently open are chair and secretary. The chair has a 2 year clean time requirement, and for secretary the clean time requirement is 6 months.

## **Literature - Sherie S.**

Literature Subcommittee Report  
December 18, 2010

Hello all,

The subcommittee is effectively moving along.

Current Income Statement Outline

Income for the month of November- \$1618.15

Expenses last month were \$42.96

Inventory contains a current total on hand of 22,361 pieces totally \$14,291 of stock.

Accounts Receivable is currently 0 with no pending orders.

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Petty Cash is represented in the form of a \$40 change fund for the cash register. The Bank Account balance is currently \$518.08. \$3927.72 was spent on stock this past month. This includes freight. The back order situation was becoming chronic. We ordered quantities that would ensure inventory for other Area Subcommittees (in particular H&I). We currently have several months of stock and should be able to hold off ordering such a large quantity until Q2 2011.

#### General Information

A reminder our subcommittee meeting time starts at 1pm the day of area, sales begin 1:30pm, and sales will close 3:30pm the day of Area. We remain onsite until the end of Area in order to correct any orders placed the day of.

I hope to "go live" with an online preorder service January of 2011. More information will be presented next Area. Our order forms should be updated at that time as well. (Thank you Vicki B!)

Everything is moving along.

Your trusted servant,  
Sherie S.

### **Regional Committee Member - Steve R.**

No report submitted.

### **Alternate RCM Report - Jim**

No report submitted.

### **Metro Adhoc - Chair - Tana W.**

#### **Metro Adhoc Report**

December 2010

**Members:** Tana W, Maurice, Bob Y, Vera K, Bryan F, Kerry Lee (Outreach), Michael M, Sheri S

This month nothing was done on this Adhoc. The fellowship can expect more to be reported next month.

Tana W  
Adhoc Chair

### **Quarterly Workshop Adhoc**

Michael McD. – Regarding the Workshop Adhoc, I would like you to assign somebody else as Chair to lead this Adhoc. The Adhoc Chair did not inform any of the members of the last meeting or see if any of us were available on the day he chose to have the meeting. He also continues to question if "we" want to do this, if there is still interest. The GSR"s as a body want to have this happen and voted to go ahead with this.

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The Chair took a straw poll to see who was still interested and after discussion with the Vice Chair, he asked him to continue as Chair of the Adhoc. There were several additional members who showed interest in being involved with this Adhoc.

**COS XV - Lynda K.**

(See attached report)

**Unfinished Business:**

None.

**New Business:**

**Motion #27-10:**

Submitted by In the Book

Motion: That NA Area Service Committee create an annual calendar of upcoming Area Service Committee meetings and put this calendar on the NA Area website by the middle of January of each year.

Intent of Motion: To make it easier for service representatives to make long term planning decisions.

This motion was withdrawn prior to being seconded. Annual calendar was presented at the Quarterly BOD meeting and is available on the Portland Area website.

**Open Forum:**

**Weston - T-Shirt Adhoc.** - Shirts are being sold for \$10 that goes towards purchasing books for inmates. For every shirt that is purchased \$4 goes towards purchasing books.

**John H.** - I am wondering since it seems there is need of members to do service work at the Subcommittee and Area level, could we list all the service positions open in the minutes??

Motion to close.

## **Portland Area of Narcotics Anonymous Board of Directors Meeting**

*December 18, 2010*

Travis, PASC Chair opened the meeting at 12:10 pm with a moment of silence followed by the Serenity Prayer.

Present when the meeting opened:

Travis B., PASC Chair	Michael McD., PR Vice-Chair
Bryan F., PASC Vice-Chair	Sherie S., Literature Vice-Chair
Tana W., Activities Chair	Maggie G., Activities Treasurer
Vera K., Public Relations Chair	Weston S., PASC Interim Treasurer
Zach, Outreach Vice-Chair	Linda R., PASC Interim Secretary
David B. Archivist	Maurice L., H & I Chair
Lawrence J.	Bob Y., Phonenumber Chair

Travis verbally went over the agenda that he had laid out. First up, Subcommittee Financials.

**Activities** – Maggi, Activities Treasurer stated she would send the treasurers report to secretary to be included in the minutes, (never received).

\$3056.22 is current bank balance before set asides. There was discussion including, the End of the year dance, and how the tickets sales and profits or losses would be split between all three areas. Travis asked about the misappropriation of funds that has been reported in past months. Tana stated that the money has been paid back to the committee.

**Literature** – Bank balance is \$518.08. \$1600 in sales last month, \$1491.00 worth of literature in stock. Issue with the cash register is that this machine is basically a glorified calculator. Still researching the possibility of online orders. This would give groups the capability of submitting orders but not paying for them, they would be paid for when they are picked up.

**Treasurer** – No treasurers report prepared for today, last month there was \$990 in donations and \$1365 in expenses. There was a lengthy discussion as to the commitment level of the interim treasurer. Weston is willing to do the job only until someone else is willing to be of service. There was also discussion about the insurance for the area, as to whether this has been paid for. Maggi is overseeing the treasurer's duties.

2011 Calendar prepared by the secretary was approved.

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Michael McD. Questioned what this meeting is about. Financials are not the only reason for the Quarterly BOD meeting. If financials are the only reason then there are several representatives that do not need to be present. Maggi stated that one of the requirements of being a 401-3C corporation is to meet quarterly with written minutes. Travis stated that any subcommittee can bring up any issue; the problem is that our time is limited and some discussion of certain issues can be lengthy.

Bob Y., Phonline . I am new so I am trying to understand my duties as Chair.

Vera K., PR . We are working on our by-laws. We intend to submit them to the area in January to be voted on by the groups in February, they will be sent out to the groups after the January PASC to allow time for any input and review. Weston asked if there are three elements to the by-laws. Yes, they include the PR Subcommittee, the Phonline Subcommittee and the Web guidelines. I have also been working with Bob on Phonline to get him up to speed. We are working on training of Phonline shift workers, Phonline logs, etc. There are currently 9 open shifts, although these shifts are currently being covered. The Phonline number continues to be saturated out into the community. Vera also brought up the need for all of us to please respond to emails. This is the main mode of communication and it can be frustrating when business needs to address and I cannot get a response. There was discussion about the Metro Phonline and schedule, PR will need to coordinate services with the Metro for these services. Metro schedule has never been accurate and needs to coordinate with the Portland schedule.

**PASC By-laws** David B., Archivist passed out a record of the motions over the last year that needs to be updated in our by-laws. Travis stated that we need to form an Adhoc to update the by-laws. The participants of the Adhoc are; Vera K., Zach Z., Michael McD., Bob Y., David B., Bryan F.

Motion to close was made at 1:45pm.

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<b>Portland Area Service Committee of NA</b>			
<b>Report: OCTOBER 30, 2010</b>			
<b>Income and Expenses Report</b>			
<b>BEGINNING BALANCE 9/25/2010</b> (per previous report)	\$	3,921.76	
<b>INCOME</b>			
<b>SUB-COMMITTEE DONATIONS</b>			
Literature		632.00	
<b>TOTAL SUB COMM DONATIONS I</b>	\$	632.00	
<b>GROUP DONATIONS</b>			
A Nuturing Touch			
Back to Basics		7.67	
Burnside Blues		19.17	
Doin' Life		16.79	
Fireside Men's Step Study		1,000.00	
Freedom In The Flats		30.00	
Full Circle		168.97	
Heart & Soul		100.00	
Here and Now		150.00	
Higher Empowered		34.16	
Learning to Live		164.00	
Lost and Found		60.00	
Minute by Minute		75.00	
More Will Be Revealed		20.00	
New Journey		60.00	
Recovery Today		64.00	
Rise and Shine		118.25	
Rush Hour		200.00	
Thursday Night Podium		11.50	
U+Me=We		35.00	
What It Is		28.00	
YETS		15.00	
<b>TOTAL GROUP DONATIONS</b>	\$	2,377.51	
<b>TOTAL INCOME</b>	1 \$	3,009.51	
<b>EXPENSES</b>			
			<b>PD BY CK #</b>
PASC	Rent to the URS Club	150.00	1619
NA Activities	1/2 Storage Space	40.00	1620
All Saints Episcopal Church	H&I rent	50.00	1621
Trinity UMC	Phoneline & PR meeting space rent	40.00	1622
Answernet	Forward Phoneline #	10.00	1623
Solaxis	Phoneline Service	32.39	1624
OfficeMax	Schedules and other copies	295.76	1625
PALSC	PR Handbooks	27.00	1626
John H	H&I By-law printing	49.04	1627
PALSC	H&I	260.00	1628
Lane E	Webhosting	29.85	1629
Zach F	Outreach copies	15.54	1630
DexMedia	Phonebook listing	20.81	1631
Nikki P	Renew " <a href="http://portlandna.com">portlandna.com</a> ", stamps	50.83	1632
PCRSC	Donation to Region	75.00	1633
PALC	12 concepts booklets-Outreach	37.00	1634
<b>TOTAL EXPENSES</b>		\$ 1,183.22	
<b>ENDING BANK BALANCE - 10/30/2010</b>		\$ 5,748.05	
<b>ACTIVITIES SUBCOMMITTEE BANK ACCOUNT BALANCE</b>		\$ 5,186.10	
<b>LITERATURE SUBCOMMITTEE BANK ACCOUNT BALANCE</b>		\$ 3,847.76	
<b>TOTAL PASC FUNDS AS OF 10/30/2010</b>		\$ 14,781.91	
<b>Holds, Reserves and Not Yet Processed</b>			
Prudent reserve - 2 months' estimated expenses		2,400.00	
CAR @ \$20 per Month (through October)		160.00	
Estimated September expenses		1,200.00	
Reserve for PCRSC		75.00	
Reserve for Insurance (10 months)		1,900.00	
<b>TOTAL HOLDS AND RESERVES I</b>		5,735.00	
<b>AVAILABLE FUNDS</b>			<b>\$ 13.05</b>

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<b>Portland Area Service Committee of NA</b>			
<b>Report: NOVEMBER 19, 2010</b>			
<b>Income and Expenses Report</b>			
<b>BEGINNING BALANCE 10/30/2010 (per previous report)</b>		1\$	5,748.05
<b>INCOME</b>			
<b>SUB-COMMITTEE DONATIONS</b>			
Activities			419.58
Literature			347.00
PNWCNA Schedules			60.00
<b>TOTAL SUB COMM DONATIONS</b>		\$	<b>826.58</b>
<b>GROUP DONATIONS</b>			
Bumside Blues			9.12
Find the Way			238.00
Freedom In The Flats			50.00
Free To Be Me			52.72
Full Circle			30.00
Harold Street Blues			25.00
Heart & Soul			56.00
Here and Now			80.00
Higher Empowered			100.00
Learning to Live			111.00
Lost and Found			50.00
Love and Joy			25.00
Minute by Minute			75.00
Nooner			1.43
New Journey			39.00
Off The Hook			10.00
One Promise Many Gifts			61.67
Rise and Shine			135.00
Rockwood Nooner			20.00
Rush Hour			100.00
Southeast Serenity			50.00
Thursday Night Podium			37.89
Towanda			20.00
U+Me=We			20.00
Unknown			0.24
What It Is			50.00
Winding Roads			6.80
What's Really Going On			10.00
<b>TOTAL GROUP DONATIONS</b>		\$	<b>1,463.87</b>
<b>TOTAL INCOME</b>		1 \$	<b>2,290.45</b>
<b>EXPENSES</b>			
			<b>PD BY CK #</b>
PASC	Rent to the URS Club	150.00	1635
NA Activities	1/2 Storage Space	40.00	1636
All Saints Episcopal Church	H&I rent	50.00	1637
Trinity UMC	Phoneline & PR meeting space rent	15.00	1638
Dex Media West	Yellow pages listing	20.50	1639
Answermet	Forward Phoneline #	10.00	1640
Solaxis	Phoneline Service	32.39	1641
OfficeMax	Schedules and other copies	350.97	1642
PALC	H&I Lit	270.00	1643
James B	Alt RCM Travel to Region	150.00	1644
PALC	New Group Starter Kit	20.00	1645
PALC	New Group Starter Kit-East County NA	20.00	1646
<b>TOTAL EXPENSES</b>		\$	<b>1,128.86</b>
<b>ENDING BANK BALANCE - 11/19/2010</b>		\$	<b>6,909.64</b>
<b>ACTIVITIES SUBCOMMITTEE BANK ACCOUNT BALANCE</b>		\$	<b>2,560.52</b>
<b>LITERATURE SUBCOMMITTEE BANK ACCOUNT BALANCE</b>		\$	<b>3,346.58</b>
<b>TOTAL PASC FUNDS AS OF 11/19/2010</b>			<b>12,816.74</b>
<b>Holds, Reserves and Not Yet Processed</b>			
Prudent reserve - 2 months' estimated expenses		2,400.00	
CAR @ \$20 per Month (through November)		180.00	
Estimated October expenses		1,200.00	
Reserve for PCRSC (\$75+1050)		1,125.00	
Reserve for Insurance (11 months)		2,000.00	
<b>TOTAL HOLDS AND RESERVES</b>		6,905.00	
<b>AVAILABLE FUNDS 1</b>		1 \$	<b>4.64</b>

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<b>Portland Area Service Committee of NA</b>		
<b>Report: DECEMBER 18, 2010</b>		
<b>Income and Expenses Report</b>		
<b>BEGINNING BALANCE 11/20/2010 (per previous report)</b>	<b>\$ 6,909.64</b>	
<b>INCOME</b>		
<b>GROUP DONATIONS</b>		
Back to Basics	20.75	
Clean Freaks	8.88	
Fireside Men's	300.00	
Freedom In The Flats	50.00	
Full Slide	29.14	
Hugs Not Drugs	20.00	
It's In the Book	20.00	
Learning to Live	50.00	
Love & Joy	25.00	
Minute by Minute	75.00	
Multi-Culture	9.00	
New Journey	150.00	
Off The Hook	10.00	
Rise and Shine	50.50	
Rockwood Nooners	20.00	
Unknown	101.95	
Walk Your Talk	50.00	
<b>TOTAL GROUP DONATIONS</b>	<b>\$ 990.22</b>	
<b>TOTAL INCOME'</b>	<b>I \$ 990.22</b>	
<b>EXPENSES</b>		
		<b>PD BY CK #</b>
PALSC - starter kit	20.00	1647
Answernet	10.00	1648
Leonard Adams Insurance	renewal 1st policy	300.00 1649
URS Club	rent	150.00 1650
NA Activities	1/2 Storage Space	40.00 1651
All Saints Episcopal Church	H&I rent	50.00 1652
Trinity UMC	Phoneline & PR meeting space rent	15.00 1653
Dex Media West	Yellow pages listing	20.50 1654
Solaxis	Phoneline Service	32.39 1655
OfficeMax	Schedules and other copies	350.97 1656
Brenda H	H&I copies	46.62 1657
PALSC	H&I literature	275.00 1658
***VOID***		1659
Maggi G	PR mailing	3.55 1660
Four Seasons Printing	T shirts for H&I	260.00 1661
<b>TOTAL EXPENSES</b>	<b>\$ 1,574.03</b>	
<b>ENDING BANK BALANCE - 12/18/2010</b>	<b>\$ 6,325.83</b>	
<b>ACTIVITIES SUBCOMMITTEE BANK ACCOUNT BALANCE</b>	<b>\$ 2,519.22</b>	
<b>LITERATURE SUBCOMMITTEE BANK ACCOUNT BALANCE</b>	<b>\$ 518.08</b>	
<b>TOTAL PASC FUNDS AS OF 12/18/2010</b>	<b>\$ 9,363.13</b>	
<b>Holds, Reserves and Not Yet Processed</b>		
Prudent reserve - 2 months' estimated expenses	2,400.00	
CAR @ \$20 per Month (through December)	200.00	
Estimated November expenses	1,200.00	
Reserve for PCRSC (\$1,125)	1,125.00	
Hold for possible insurance premium	1,890.00	
<b>TOTAL HOLDS AND RESERVES</b>	<b>6,815.00</b>	
<b>AVAILABLE FUNDS</b>		<b>I \$ (489.17)</b>