

Portland Area of Narcotics Anonymous Board of Directors Meeting

March 29, 2008.

An Accounting of Conference Agenda Report expenditures

Steve, former GSR, took 50 Conference Agenda Reports to the regional workshop. He said he gave out 24 to people from the Portland Area, and sold three at \$11 each, for a total of \$33. He then took the money and spent it; and did not follow through with the rest of his commitment.

Steve said he will pay \$33 in restitutions next month and will submit no receipts for reimbursement.

In addition, Lawrence suggested that Steve have no money-holding positions.

Paul thanked Steve for stepping up.

Financial Audit

Ron, PASC Treasurer, said the Portland Area is financially sound. Joan just did an Audit of Area accounts. She just needs the year-end literature inventory.

Carolyn, Literature Chair, said she will talk to Joan. Literature did a year-end inventory. It was very specific, she said. We made sure everything was there and the numbers matched.

As for as the Area, Ron said there is one discrepancy. There is one check from 2006, for \$60.21, that was either lost or never deposited. This screws up the Area books matching the bank statement. As for this month, the Area will be sending \$5,000 or so to region. This is even with large expenditures last month from the GSR Workshop and CAR Report. The Area's groups are covering our expenses, Ron said.

Paul asked Ron if he did audits of the subcommittees. Ron said that Joan is our auditor; she takes care of that.

Ron did say that the bank has been charging Activities a "service analysis fee" of \$10. The bank teller he spoke to denied that. Ron asked if Area should start looking for a different bank.

Wayne, Vice Chair, asked if Ron needed him to go down to the bank and get to the bottom of it.

Nanette asked Carolyn how often literature does a full audit.

Carolyn said it is done every quarter. Literature now has a vice-chair who will be doing that piece. It involves counting each key tag, book and IP.

Other issues

Secretary - Wayne raised a concern about having an adequate secretary, one that won't leave the Area hanging. He suggested that the Area go to an outside source and hire someone to do the duties of the secretary.

Election - Troy offered to count ballots, as the Treasurer was seeking office.

Distribution of the CAR - The BOD discussed how the CAR should be distributed in the future. Wayne suggested the GSR distribute the CAR at the Regional Workshop to encourage people from the Portland Area to go to the Workshop.

Maggie disputed whether we want out people to show up at these workshops unprepared. She said that it really helps if we get them ahead of time.

Ron concurred with Maggie, suggesting that the CAR should be distributed at Area.

Paul agreed that the CAR should be distributed at Area as soon as it is available.

GSR Handbooks - Troy, Outreach Chair, showed the BOD the updated GSR Handbooks. Michele removed many of the typos before the second printing.

Area Inventory - Wayne, PASC Vice-Chair, said that if he ends up as Chair, the Area will continue to gather information for the Area Inventory for another month or three months. He also suggested that the BOD distribute 3 x 5 cards to the GSRs to gather more information. After this information-gathering stage, then the information will be compiled in either a BOD meeting or ad-hoc.

Nanette said that when she is involved in any group activity, it is helpful to see what information has already been put out there; before the end of the information-gathering; so ideas can be triggered. "What else can we add to this," she said.

Wayne said he has the information from the last workshop to incorporate into the inventory.

The BOD meeting closed at 1:05 p.m. with the Serenity Prayer.