

This record has not yet been amended or accepted by a vote of the PASC fellowship

**Portland Area Service Committee
Meeting of Narcotics Anonymous
53 SE 80th Avenue
Portland, OR 97213
January 29, 2005**

The Chair called the meeting to order at 2:00 pm. The meeting opened with a moment of silence followed by the Serenity Prayer for those who cared to join in.

The Twelve Traditions were read by: Shanako.

The Twelve Concepts were read by: Lisa.

The First Concept was read by: Tim.

The Dedication to Service was read by: Lori.

Roll Call of Officers

15 were present.

Roll Call of Groups

55 groups answered the roll.

Quorum

Quorum is established at 22.

New GSR Orientation

Treasurer Report, Victoria C.

See attached report. There was a question about why the budget had been increased without a vote of the body. The budget increased as a result of passing Motion #73 that increased the monthly allotment of specific sub-committees from \$75.00 to \$125.00.

Secretary Report, Mary E.

Hope No Dope motions to dispense with the reading of the minutes, seconded by Doing Life. Motion passes by general consent. There were no amendments to the minutes. Motion to accept the minutes as written made by Learning to Live, seconded by Canby Saturday Night Live. Motion passes by general consent.

All sub-committee chairs need to submit a written report to me and to the Treasurer. This is part of your position.

Please sign in on the new sign in sheet so that the new Secretary, as well as myself, will have the most current mailing information for your Group's GSR. This is how you will receive the minutes.

After this month, I will no longer be able to provide minutes via email to anyone who isn't a member of the PASC BOD. I have been providing this service as a courtesy

to interested members of the Service body and as a convenience to group service reps. It will be up to the new Secretary whether or not they want to continue to offer this service. It is difficult to maintain correct mailing addresses. Maintaining an electronic mailing list is additional work for an already taxed service position. The minutes will continue to be available on our website.

All of the preparation for the area to mail at the bulk mailing rate has been completed. All of the sub-committees are recognized by the post office as able to mail under the PASC name. All mail must include the PASC letterhead and mailing address as well as the full name of the sub-committee. All that is needed at this point is for us to learn how to sort the mail, choose a mailing date and name the permit holder. Currently, it's me and it should be an elected officer of the BOD in the future. Once I leave the office, someone else needs to notify the post office.

I would like to recognize the following groups for their consistent attendance at Area all 12 months of 2004.

Canby Saturday Night Live
Present Reality
Multiculture
The Solution
What It Is

New Journey
Rise & Shine
The Nooner
We're No Angels

Chair Report, Colin W.

Announced that our new Vice Chair suffered a heart attack and that he had just been released from the hospital and that's why he's not with us today. The Chair requests prayer for Paul's recovery. Details about the Area's current use of copies has been provided in the minutes. See attached report.

Open Forum

A suggestion to change the agenda so that New Business precedes Open Forum was made. Arguments were that there is a reason for the current format, i.e. to encourage participation, new GSRs aren't present because they're in orientation.

A request for a sound barrier, such as a curtain, between the two rooms was made, followed by a suggestion to re-route the flow of movement throughout the room.

A question about the potential copier contract asked if toner, ink and paper would be included in its maintenance.

Is there a second entryway to the office and if so, why can't we use it?

A: Yes, there is a second doorway to the outside but due to garbage (not ours) and the proximity of our neighbor, we are not able to use it as an entryway into and out of the building. It is only available as an emergency exit at this time.

The Freedom Retreat will be held June 24-26, 2005. There is a need for speakers and flyers. 5 or more years clean time required of speakers for this event. Formerly called Wi-Ri-Ki, it is now called the SW Washington Freedom Retreat of NA.

Please bring eligible candidates for the PASC service positions to the February meeting because nominations will be held at that time. There are open positions on the PASO sub-committee for both Secretary and Treasurer. Are these positions part of the PASC? A: No, sub-committees have their own officers.

Off The Hook is holding a logo contest for the group to raise funds for a campout.

The Beverly Beach campout, August 5-7, 2005 will be serving a spaghetti feed as a fund raiser for this event.

Here & Now is also serving a spaghetti feed and fund raiser for the group.

Please include letterheads in the minutes. A motion will be submitted with both letterheads.

Vice Chair Report, conducted by Colin W.

Activities sub-committee report, Aaron R.

The committee has open positions for Secretary, Vice Chair and RCM. We are asking for your support of motion #94. We have paid our bill at Kinko's. We have provided enough copies for one flyer per group. Take a small amount of Activities calendars in proportion to the number of times per week that your group meets.

We are still looking for a location to hold the Unity event this year. We would like to locate it near a park or school. Please give suggestions to the committee or one of its members if you know of a possible location.

NA bowling is still happening the 3rd Saturday of each month at the bowling alley located across from Madison high school on 82nd Avenue, check the calendar for the exact location.

How many events have been passed on to the PASO sub-committee? So far, the Sweetheart's Dance and the NA annual picnic at Oak's Park in August. Funds raised by this committee go to the direct support of the new office.

We have a 2nd signer for the checking account and a 3rd has been approved and just needs to be added on at the bank. Our bank balance as of December 31st, 2004 is at \$1134.00. A request for the financial report to be included in the minutes was made. (The PASC Treasurer has on-line banking access to all sub-committee accounts.)

As with the PASC, the PAAS will hold nominations for open positions in February and present the Chair-elect to the Area for ratification in March.

If no sub-committee RCM has been elected, the committee should still be represented at the GSR Assembly and other Regional conferences.

Hospitals & Institutions, Brad C.

81 commitments were held, 8 were missed, 5 cancelled and 1540 addicts were seen. Why did we miss 8 commitments? Mainly because the "second" wasn't present. A commitment cannot be held by a single member of the committee. We have a great need for men who are "off paper" and able to obtain clearance to do commitments within the jail system. We are holding the business meeting at the PASO office, same day and time.

Hotline sub-committee, Linda R.

The hotline meeting was Friday, January 7, 2005; we had six members in attendance, including the Chair. Most of the meeting centered on the challenges we're experiencing with phone shift workers transferring the hotline to themselves. A large percentage of them are NOT transferring the hotline on time, which causes a hardship for the shift worker directly following. In the end we decided that I would call each shift worker and remind them of their responsibility and the hardships on other shift workers they are causing. This has been done. This new system for the hotline is saving the Area \$225

per month; however it is causing many difficulties for the committee. My hope is that this will improve and the committee can stabilize. We currently have 5 shifts open. They are: Monday's 12:00 pm – 5:00 pm, 5:00 pm – 11:00 pm, Tuesday's 12:00 pm – 7:00 pm, 7:00 pm – 1:00 am, and Friday's 11:00 pm – 7:00 am Saturday, anyone with 6 months clean and a telephone who is interested please call the Chair or Vice Chair. Our next meeting will be held next Friday, February 4, 2005 at 7:00 pm here at the Portland Area Service Office. We will be taking nominations for the Officer's of the committee; we could really use your support. And just as a FYI, no newsletter was sent out for January, my computer died and had to be resurrected, there will be a newsletter sent out next month.

The policy of the committee is to give a warning the first time a shift is missed and if two in a row are missed the volunteer is removed from the shift schedule and that shift is considered open.

Why aren't people covering their shift? Mainly because they just forget about the commitment.

Call the Hotline to report changes, ask questions. Thank you for allowing me to serve, Linda R.

Note: All sub-committees meet at the PASO office location.

Literature sub-committee, Jeff S.

We had \$2,315.90 in sales this month and our WSO order is \$2,552.82. We have been discussing the possibility of providing an order form on our website with the ability to pick up the order at the PASO.

Outreach sub-committee, Lawrence J.

We have 2 new committee members, Marvin R and Michael B who are willing to serve. Becky is doing the new GSR orientation. Jerome is our web-site contact, he has his own e-mail address at the site. Nanette is doing a lot of work with new meetings through visitation. She met with Productive Members of Society, Step Sisters, Winding Roads and Carry the Message. Lawrence visited Never Alone Tuesday night; they could use some support. They are also one of the Portland's long-standing NA meetings. The web master announced 3 new meetings in the schedule. A Vancouver meeting on Saturday night, Early Show, daily at 6:00 am at 65th and SE Foster Rd and Scivvy, a new youth group in West Linn on Thursdays. Check out a new meeting!

Public Information sub-committee, report given by Dennis P.

We met on January 21st, 2005. Our Treasurer reported an account balance of \$90.88. We determined that if bulk mailing for February was not available, stamps and envelopes would need to be purchased for the mailing.

The Saturday Market booth will reopen in March and require presentation of our non-profit status.

There is an open position for Treasurer on the committee. We would also like to add a Reach Out and Touch Someone position whose main responsibility will be to call committee members and remind them of dates and times the committee plans to meet or hold commitments.

Mapquest has been implemented into all geographic meeting pages and some event information on the site with the exception of inaccurate address information for 2 meetings. Our site was down for 2 days during the month for unknown reasons. The finalized web-site guidelines have been drafted and will be submitted for final approval. All site data has already been updated to reflect the new guidelines.

We continued discussion of the website guidelines. Minor changes were noted and the sub-committees unanimously approved the guidelines. The website guidelines will be presented to the PASC on January 29th, 2005.

BOD phone numbers have been removed from the meeting schedule to accommodate the increase in meetings. We ask if there are any number changes, to please inform our Hotline Chair, Linda R. who will retain a phone list as well as the meeting schedule change forms.

RCM/Alternate RCM report, J.B. and Thom M.

1) Our next upcoming Regional Service Conference (RSC) and GSR Assembly will be held next weekend in Salem. The GSR Assembly will be held Saturday starting at 10 AM. The sub-committees will be meeting starting at 8 AM on Sunday and the regular Regional business meeting will start at 10 AM and will last into the afternoon. Can I see a show of hands of those GSR's that are planning on attending next weekend? (5 out of 45 present). As a Group Service Representative (GSR) it is my belief that part of your responsibility is attending the twice yearly Regional Assembly. That way the groups are represented and can get informed as to what is going on at a Regional and World level.

2) The Conference Agenda Report(CAR) will be coming out in late April in that this is the off year of our World Conference Cycle. We will be holding at least two CAR workshops so that groups and individual members of NA can vote on World motions.

3) There are several different conventions coming up: a) Clean and Free by the Sea will be on the first weekend of April. b) Our own Pacific Cascade Regional Convention XII will be held on May 20-22 in Grants Pass. c) PNW#29 will be on Oct 6-8, 2006 in Eugene and will be hosted by our Region.

4) The Spring RSC will be hosted by our Area and I want to thank Thom M. and the rest of the Conference Committee for all of their work toward getting the meeting prepared. Thom adds that he could still use help planning and putting on the conference.

All Regional events are listed on the Portland web-site at least 6 months in advance. Please check the calendar before planning local events.

In loving service and gratitude, JB

P.A.S.O. sub-committee report, Ron C.

Ron wants to address the concerns about whether or not we are violating any city laws by occupying this building. After extensive research, it was determined that 1 person per 15 square feet could safely occupy a public space. Because of the way we use the building, we are able to post our own occupancy limits and we can acquire a permit from the city for \$50.00.

We have a Super Bowl party planned and we will be hosting the Sweetheart's Dance. We also want to have a logo contest for the office to produce and sell t-shirts as an

additional way to raise funds for the office.

Beginning February 2nd, the office will have regular business hours on Wednesday from 10:00 am to 8:00 pm and Saturday from 12:00 pm to 4:00 pm.

As previously stated, the committee has open positions for a Secretary and a Treasurer.

All funds raised will be returned to the PASC.

We will hold regular business meetings the first and third Sundays of each month at 1:00 pm at the office location. Please join us to ask questions and offer input.

We will not meet February 6th due to the scheduled activity. The committee will include it's meeting minutes in it's report to the PASC and will be posted on the web-site.

Our current financial status is:

Beginning balance	(\$5500.00)
Rent/Deposit	(\$2650.00)
Utilities/deposit	(\$303.29)
Insurance	(\$488.38)
Inspection/Fire Extinguishers	(\$94.97)
Furniture	(\$50.00)
Building Materials	(\$336.38)
Concessions	(\$190.27)
Cleaning Supplies	(\$40.98)
Area Reimbursement	(\$500.00)
Area Donation	\$412.75
Sub Total	(\$5067.02)
Check Book Balance	\$750.21
Cash on hand	\$108.00
Total	(\$5925.23)

Note: Report copied verbatim from report handed out during the PASC business meeting.

P.C.R.C.N.A.XIII, report given by Aaron R.

We currently have \$4100.00 in our account.

We discussed returning the seed money we received from the PASC and decided to use as originally planned and to return it after the event had been held. We estimate being able to raise \$6500.00 from this event above expenses.

We are holding a Spiritual Breakfast and Speaker meeting, February 5th to raise funds for the event. Speakers are Dan with 15 years and Claire with 27 years. We are planning a dance for March 12th and are offering fund-raising treats; see Shannon for details.

At this time, we have not reserved a hotel or other location where the event will be held.

We were unable to reserve the Hilton due to lack of a signer but we have set a date for the event in May of 2006. We have some developing ideas for entertainment that include a hypnotist, DJ dance, comedy show, midget wrestling, casino and wet t-shirt contest.

We still need a graphic arts Chair, a Vice Chair for the entertainment committee, a Billeting Chair and Vice Chairs for Hotels and programming committees.

New GSR Recognition

Rush Hour

Vi S.

GSR

Scivy	R.R.	GSR
Early Riser	V.T.	GSR
New Journey	Allen S.	Alt GSR
Clean Freaks	Stoddard T.	GSR
KTM	Black W.	GSR
Minute By Minute	Jason E.	GSR
Productive Members of Society	Lori M	Alt GSR
Right Road	Jimmy A.	Alt GSR
Over The Rainbow	Liz R.	GSR
Multiculture	Tony H.	Alt GSR
Serenity Sisters	Shanako A.	GSR
Over the Rainbow	Autumn C.	Alt GSR
Off The Hook	Danny G.	GSR
Determined Dames	Shelly W.	GSR

We welcome them and ask that they keep coming back!

Break 4:35-4:45 pm

Reopen the meeting with a moment of silence followed by the Serenity Prayer for those who cared to join in.

Count of voting GSRs

36 present, quorum met. (Quorum established at 22.)

Unfinished Business

Motion #94, request from the PAAS to be allowed to create separate allocations of monies to be used for high-cost events that require prior planning and/or down payment to reserve area for the use of the event.

Result of vote: 29 For, 7 Opposed, 5 Abstentions, motion passes.

New Business

Motion #95, made by Troy J, seconded by Burnside Blues

Motion: For Area to remove the PAAS checking account.

Purpose: To prevent checks being sent out with only one signature.

The motion was ruled out of order because motion #94 passed requiring the committee to have possession of a checking account.

To be voted on during your group business meeting.

Motion #96, Made by H&I, seconded by Hope No Dope

Motion: To ratify new H&I by-laws.

Purpose: To be in compliance with area by-laws.

Please see the attachment that contains the proposed draft of the new by-laws. An electronic copy of the old by-laws is unavailable.

Motion #97, made by Tim D., seconded by Here and Now

Motion: Motion of no confidence for the chair of the PASO. To step down due to violation of several Concepts, principles and gross self will.

Purpose: To remove from office a person who has demonstrated an inability to follow group conscience.

The Chair tabled the motion and requested that the maker address the issue at the PASO sub-committee meeting before asking the groups to vote on it.

Motion to extend the meeting made by Linda, seconded by Recovery In The House.

Motion passed by general consent.

Motion #98, submitted as an emergency motion by Mary E., seconded by Winding Roads

Motion: To include in the November PASC Secretary expenses \$35.00 for a one-time fee to consult an attorney about our lease and options available to us to dissolve the lease.

Purpose: Based on the vote result of Motion #87 in November, the Secretary believed it was in the interest of the Area to obtain legal information.

Result of vote: 23 For, 2 Opposed, 7 Abstentions. Motion passes.

Note: The above motions were recorded by the Archivist as received in December of 2004 but due to lack of a quorum, business could not be completed and they were never heard on the floor until the January meeting. The following motions were submitted and heard by the Chair at the January meeting.

Motion #1, made by Back To Basics. The motion did not receive a second and was withdrawn by the maker.

Motion #2, made by Vickie D., seconded by Kick the Monkey

Motion: To give me \$12.37 for Archivist supplies.

Purpose: To support Archivist position.

Result of vote: Pass by general consent.

Motion #3, made by Mark D., seconded by Back To Basics

Motion: Request starter kit for new meeting (Clean Freaks group), meets Mon-Fri from 8:00-9:00 pm at 4704 SE 65th Ave, Portland, OR. Open meeting.

Purpose: To further our primary purpose. To promote unity in our fellowship.

Result of vote: 24 For, 1 Opposed, 1 Abstention., motion passes.

Motion #4, made by Andy V., seconded by Here & Now

Motion: See attached letter.

Motion to table made by Unchained and seconded by Back To Basics.

Result of vote: 18 For, 5 Opposed, 3 Abstentions, motion to table passes.

To be voted on during your group business meeting.

Motion #5, Made by: PI Sub-committee, seconded by Recovery In The House

Motion: To adopt the website guidelines attached.

Purpose: To define a set of website guidelines for portlandna.com as there currently are no guidelines in place.
Please see attachment.

Motion #6, made by Hospitals & Institutions, seconded by Back To Basics

Motion: To purchase 30 soft cover Basic Texts to distribute to clearance and non-clearance facilities.

Purpose: To carry the message.

The motion is unclear about whether or not it's outside of the literature purchasing guidelines for H & I and if the motion is even necessary. Maker withdraws the motion.

Motion #7, made by Let's Get It On, seconded by Here & Now.

Motion: That the PASO minutes be included in Area minutes mailed to the groups.

Purpose: improve communication and accountability of the sub-committee.

The Chair ruled the motion out of order because that is already being done as the committee's report.

Call The Count: 25 voting GSRs present.

Motion #8, made by Michelle M., seconded by Back To Basics

Motion: To start holding new GSR orientation before Area (1:45 pm)

Purpose: To reduce noise level and to allow GSRs to be present for entire area meeting.

Chair tables the motion until maker presents issue to the sub-committee during their regular meeting.

Motion #9, made by Shelley W., seconded by Off The Hook

Motion: Requesting a starter kit for a new meeting. It's located at 8 NW 8th Avenue, Portland, OR 97209. Name: Determined Dames.

Purpose: To promote attraction to the women in the Portland area. A safe place for women to discuss women's issues/recovery.

Result of vote: motion passes by general consent.

To be voted on during your group's business meeting.

Motion #10, Made by: PASO, seconded by Starting Over

Motion: For the PASO to establish a fundraising reserve of \$750.00 separate from the standing sub-committee monthly allotment.

Purpose: To continue helping support the Portland Area and Narcotics Anonymous.

Motion #11, made by KTM B.W., motion dies due to a lack of a second. Chair rules out of order because the directive of the motion is already in action.

To be voted on during your group's business meeting.

Motion #12, Made by PASC Secretary, seconded by Back To Basics

Motion: Approve official P.A.S.C. letterhead to be used by the PASC and it's sub-committees in all business correspondence. Please select letterhead "A" or "B".

Letterhead MUST include "Portland Area Service Committee of Narcotics Anonymous",

full mailing address. Full name of sub-committee must be listed under ASC when submitting mail for that committee.

Purpose: To have an area approved letterhead to be used for bulk mailing and business that meets postal requirements.

Secretary's note: Please vote on the logo *only*, the information, although different, (one includes the web address) will *all* be included in whatever letterhead is approved.

Please see separate attachments.

Motion #13 made by Victoria C., seconded by We're No Angels.

Motion: to change the clean time requirement for PASC Secretary position to a requirement of one year clean.

Purpose: To expand nomination possibilities.

The motion was withdrawn by the maker.

Motion to close made by Unchained and seconded by Hope Group.

Meeting adjourned at 6:00 pm.