

Portland Area Service Committee
Monthly Agenda
March 26th, 2005
Set to begin at 2p.m.

1. Call meeting to order
2. Moment of Silence, followed by the Serenity Prayer for those who care to join
3. Reading of the Twelve Traditions
4. Reading of the Twelve Concepts
5. Reading of the Concept of the month (3)
6. Reading of the Dedication to Service
7. Roll Call of Officers
8. Roll Call of Groups
9. Establish a quorum
10. New GSR orientation
11. Treasurer Report
12. Secretary Report, including the reading of the minutes from the last meeting.
13. Chair Report; mail call
14. Open Forum- NA related (20minutes)
15. Vice Chair Report- Subcommittee and Regional issues
 - 15a Activities
 - 15b Hospitals and Institutions
 - 15c Hotline
 - 15d Literature
 - 15e Outreach
 - 15f Public Information
 - 15g RCM/ Alternate RCM
 - 15h PASO
 - 15i PCRCNA XIII 2006
16. New GSR recognition
17. Break 15min maximum
18. Reopen meeting with moment of silence followed by the Serenity Prayer
19. Count of voting GSR's
20. Unfinished business
 - 20a. Motion #96, Tabled
 - 20b. Motion #5
 - 20c. Motion #10
 - 20d. Motion #12
 - 20e. Motion #16
21. New Business
 - 21a. Elections for Board of Directors
 - 21b. Motion #4, Tabled 01/29/05
 - 21c. Motion #8, Tabled 01/29/05
22. Announcements
23. Close

This record has not yet been amended or accepted by a vote of the PASC fellowship

**Portland Area Service Committee
Meeting of Narcotics Anonymous
53 SE 80th Avenue
Portland, OR 97213
February 26th, 2005**

The Chair called the meeting to order at 2:00 pm. The meeting opened with a moment of silence followed by the Serenity Prayer for those who cared to join in.

The Twelve Traditions were read by: Kayla.
The Twelve Concepts were read by: Claire.
The 2nd Concept was read by: Dennis.
The Dedication to Service was read by: Anne.

Roll Call of Officers

15 were present.

Roll Call of Groups

46 answered the roll call.

Quorum

Quorum is established at 23.

New GSR Orientation

Treasurer's Report, Victoria C.

See attached report.

Secretary Report, Mary E.

Aaron motioned to suspend the reading of the minutes, seconded by We're No Angels. Result of vote: 29 For, 0 Opposed, 4 Abstentions. Motion passes. Because no minutes were received prior to today's meeting, no motion to accept the January minutes was made, nor were any amendments to those minutes offered.

January minutes were passed out during roll call. January minutes will be mailed based on the roll. The Webmaster did not receive an email copy of the January minutes, therefore they were not available on line.

I apologize for not being able to fulfill my commitment this month due to a need to manage my personal affairs. I have announced for the past 6 months that this position will be open in April of this year and that an interested party should sit with me and learn what I'm doing. We strongly encourage those leaving a service position to train their replacement. I have yet to see that happen for any position other than the Chair or Treasurer positions.

No one called me to ask if I needed help other than our Hotline Chair who is busy with the task of being the Hotline Chair. Thanks to Linda for helping out today and everyone should know that she is not interested in accepting a nomination for this position.

I would also like to make a potential Secretarial candidates aware that they should take their own minutes for March meeting because they probably won't want to try to read off of my notes.

I would also strongly encourage you to nominate people who possess the necessary qualifications to do this position and that they familiarize themselves with our four governing documents.

Further, the minutes of our meetings are a public record of our existence and business we conduct. Without them, we would have been unable to apply for the non-profit bulk mailing rate from the post office.

The area still needs to establish a mailing date for bulk mail to go out and research how that mail should be sorted prior to mailing. A designated permit holder needs to be established, someone who is able to fill out the mailing form, purchase and apply the postage and deliver the mail to the main downtown post office location on NW Hoyt St.

I would like to remind all sub-committee Chairs to please submit a written report to me or an electronic report if one is available. The Secretary is directed to provide electronic minutes to the Webmaster. This is a big job and the Secretary should not be expected to type a report into electronic form when one already exists.

I apologize for the misinterpretation of the vote for Motion #70, 2004. Colin and I made a mistake, a member has called us on it. You may, as an Area, try to decide what to do about it. I tried to offer a possible solution that was met with opposition from a few individuals and the result is that we are still occupying this building. I, personally, am sorry for this chaos but Colin and I are only 2 members of this fellowship and I believe we all have a responsibility for our current situation. The Area will need your continued support if we are going to continue to offer our assistance to the still-suffering addict.

(I said a lot more than that but that's all I can remember today.)

Thanks for allowing me to be of service.

Chair Report, Colin W.

Colin changed the order of the day. Also added that, had the vote on Motion #70 been counted correctly, we would not have signed the lease.

Vice Chair Report, Paul J.

Coordinate sub-committee reports and has sat in on some of the sub-committee business meetings.

P.C.R.C.N.A.XIII Report, Claire K.

February 2005 ASC Report for PCRCNA XIII – given by Claire K.

Financial - \$4,358.05 balance

Merchandise – Sourcing inexpensive merchandise to sell for fundraising

Art & Graphics – Draft logo has been approved. **Need a chairperson for this committee!**

Entertainment - Needs input from groups. Please gather your groups' conscience and communicate it to us by email, returning the form to a PCRCNA XIII committee member or contacting the entertainment chair person before the March ASC 3/26/05.

Hotel & Hospitality – contract signed for the downtown Portland Hilton for May 12, 13, 14 of 2006.

Fundraising – Until further notice, all dances are to take place at 5641 SE 111th St Portland, OR and all spiritual breakfasts are to take place at 6161 S.E. Stark St. Portland, OR. Events include:

March 12, 2005 – Dance

April 2, 2005 – Breakfast

May – none (attend PCRCNA XII in Grants Pass!)

June 4, 2005 – Breakfast

Executive - Next committee meeting is March 20, 2005 at 12:30PM in room HCC8 at Providence Hospital in Portland, OR.

Hospitals & Institutions Report, Brad C.

60 commitments were held, 4 were missed, 2 were cancelled and 870 addicts were addressed in February.

Hotline Report, Linda R.

The hotline meeting was held Friday, February 4, 2005; we held Officer Nominations for the upcoming term that were: nominated for Chair – Linda R., Vice Chair – Shannon G., Secretary – Nannette P. We will conduct elections at our next business meeting, per area bylaws. The problems that we were experiencing with members transferring the hotline seem to have stabilized and the hotline is running much smoother. We currently have three open shifts. They are: Thursday 5:00 pm – 11:00 pm, Friday 7:00 am – 12:00 pm, Saturday 5:00 pm – 11:00 pm, anyone with 6 months clean and a telephone who is interested please call the Chair or Vice Chair. There was a question regarding a disturbing call that one of the hotline members received which deals with the safety of children and the hotline's responsibility if a child's life is in danger. In the WSO "Guide to Phone line Service", it states in the event of a crisis refer caller to a local crisis line. The committee surmised that we must use our best judgment. I have posed this question to World, and we will report what they suggest. I attended Region as the representative for the hotline and was appointed to be interim Secretary for the Regional PI committee, and will be sending out minutes from that meeting next month. I've submitted \$21.10 worth of expenses with my hotline reimbursement to the treasurer. These funds came from the monthly allotment for hotline so the hotline committee will not be asking for the reimbursement of up to \$105.00 for Region as approved in an earlier motion. Our area's next hotline meeting will be held next Friday, March 4, 2005 at 7:00 pm here at the Portland Area Service Office.

Thank you, Linda R.

Outreach Report, Lawrence J.

Nanette has been keeping up with visiting new groups and offering assistance. The new GSR orientation coordinator is Becky. The Early Show folded already. It's Never Too Late continues to meet but does not participate at the Area level.

The Vice Chair requests that questions for the sub-committee chairs be made during the time of their reports and that further information about what happens within a sub-committee should be addressed at the committee business meeting.

Literature Report, Jeff B.

We had \$2315.90 in sales and the WSO order totaled \$2552.82. There has been no further discussion about raising the cost of the literature. The Literature committee will be offering literature for purchase prior to the PASC meeting at the PASO location from 12:00 pm until the end of the PASC meeting. We will also be available to sell literature at the PASO on Wednesdays from 4:00-8:00 pm and Saturdays from 12:00-4:00pm.

Public Information Report, Jim B.

We will be revising the Public Information By-Laws, and submitting them next month to better reflect the changes we have made in the last year. We would like any volunteers who are going to work in the service office to come to P.I. for a short orientation. Our next meeting is March 18th, 7:00P.M., at the service office. We will be posting some information for the public in the outer room of the office, such as our Anonymity Statement, along with some "Resource In Your Community" pamphlets. We will also be posting a media response plan along with some simple do's and don'ts for N.A. members in the back room of the office. All of which has been taken from our "Guide to Public Information." There will be a full copy of this guide on hand at the office at all times for reference. We learned at the regional conference in Feb. that our Regional Learning Days will be in Roseburg, Sept. 24th/25th. More details will be available for this at our next Regional meeting here on April 16th. We have just now received the spreadsheet of our mailing list and will be contacting all of the parties on the list to make sure they still want to receive our mailing. We will then come to area next month ready to start the bulk mailing.

Thank You Jim B.

Additional Secretary notes: P.I. would like to maintain a corner of the office that will be available to the public at all times. We will coordinate our efforts with the PASO sub-committee.

RCM Report, J.B.

There have been a lot of things going on regionally during this past month.

- 1) We had our bi-annual GSR Assembly in Salem on the 5th and the Topic discussion issue was on Infrastructure. This was broken down into three main phases: communication, resources and leadership. There were round table discussions on all three topics that were presented to the general body. These ideas expressed by our Area's GSR's will be passed on by our Regional Delegates during the next World forum. I'm putting together my general take and overview on the Assembly and will be posting it onto our Area's website on the Regional web-page. I counted 6 GSR's from Portland attending.
- 2) At the general business meeting on Sunday the 6th the results of the Regional voting was how we voted as an Area.
- 3) During my report I brought up the increased need for individual Groups to have liability insurance and other Area's also expressed this need. Greg I., our Regional Treasurer, has been tasked by the chair to crunch some numbers and to come up with options for a Regional liability

insurance policy for all of the Regions Groups. He says he needs info from Groups that already do have policies, such as the name of their carrier, coverage, policy type and amount.

4) There was discussion about literature and the cost. There was also discussion about Portland, its literature committee and our Area web-site and possibly coordinating purchases from World. More will be revealed.

5) There was a vote on PNW guideline changes and the new guidelines that were approved will be available in your next minutes and on our Area's web-site.

6) The Regional web-site issue has been tabled for another quarter because there wasn't enough printed proposed guidelines available.

7) Eugene donated \$450; MWVA donated \$200, So. Oregon donated \$590, Umpqua Valley donated \$1,300. I failed to get and to turn in our \$75 quarterly donation.

8) I was wrong about the Conference Agenda Report (CAR) last month. Work on the agenda will not begin until next year.

9) There will be a one day H+I and P.I. learning day in Medford, Oregon on 3/12/05. It will take place at the Zion Church (4th and Oakdale) between 10 AM and 5 PM.

Alternate RCM Report, Thom M.

Thom apologizes for accepting a position he was unable to fulfill the duties of and resigns his position. He also said he will continue to act as the Chair of the 2005 Regional Conference. He mentioned that the Portland Area donates 8% of the Regional funds and that the Eugene Area is able to donate 43% of its funds.

Activities Report, Aaron R.

The sub-committee returned \$100.00 to the Area this month.

The PASC Secretary noted that the Area has still been receiving a bill from Kinko's that is dated back to November of 2004. Has the bill been paid or not and if so, we need to straighten this out with Kinko's. Members of the committee verified that the bill had been paid and Kinko's hasn't yet reconciled our account.

Another question about whether or not there should even *be* an open account at Kinko's came up from a former member of the committee who believed a motion had been passed months ago at the committee level to close it. The member wanted to know if that was still true and why an account was being used. Answer: The charge account was closed and a cash only account had been established. (Not exactly sure what that means.)

PASO Report, Ron C.

Ron read the minutes from the January 23rd, 2005 meeting and submitted an additional report. See attached. The February minutes were not read because they had not been approved at the sub-committee level.

New GSR Recognition

Just Say NA	Willie S.	GSR
Productive Members of Society	Kayla W.	GSR
Teens Steppin' Up	Stan M.	GSR
S.O.S.	Chuck R.	GSR

Scivy

Dustin B.

GSR

We welcome them and ask that they keep coming back!

Break 4:30-4:40pm

Recount of Voting GSRs

26 were present, quorum present.

Unfinished Business

Motion to table Motion #96 made by Off The Hook, seconded by New Journey.

Result of vote: 26 For, 1 Opposed, no Abstentions. Motion passes, Motion 96 tabled until the March PASC business meeting.

Motion to table all unfinished business made by Off the Hook, seconded by Clean Freaks.

Result of vote, 26 For, 2 Opposed, 2 Abstentions. Motion passes.

New Business

Nominations for PASC Board of Directors

Nominations for Chair: J.B., seconded by Off The Hook. J.B. accepts the nomination. Qualifications: Clean date is August 9th, 1998. Previously held service positions include: Member of the H&I sub-committee 5 years; Secretary of home group, New Journey; member of the Activities sub-committee for 3 years; Treasurer of home group, Y.E.T.S., GSR for New Journey, uncompleted, maintained a Hotline phone shift since clean date. Participated at least once during each sub-committee's business meeting. Attended 7 Regional Service Conferences and 3 Regional Assemblies. Submitted a World Pool Resume. Has never misappropriated NA funds and has no personal commitment conflicts.

Linda motions to extend meeting, Kick the Monkey seconds. Motion passes by general consent.

Nominations for Vice Chair: The Solution nominates Paul J., Recovery In The House seconds. Paul accepts the nomination.

Q: Do you feel that your health may prevent you from fulfilling the duties of the position? A: No.

Qualifications: Clean date is December 10th, 2001. Served as the PASC Vice Chair Interim since December 2004; held Secretary position for 6 months at home group; held GSR position for same home group until December 2004. Knowledge of Traditions and Concepts. Willing to learn the Chair in anticipation of a nomination to that position. Willing to learn more about the sub-committees and their operations. Never misappropriated NA funds. Want to give back to the fellowship.

Nominations for Secretary: Starting Over nominates Carmen D, seconded by Recovery In The House. Carmen accepts the nomination.

Qualifications: Clean date is July 25th, 1997. Held service positions at home group level as Secretary and GSR. Acting Representative for P.N.W.C.N.A. 2001; PASC Secretary 2 terms. Second term incomplete due to health complications. Access to computer, email and scanners. Wants to be of service to the fellowship. Admits to misappropriation of NA funds and repayment of those funds.

Ladies Nite Out nominates Becky V., seconded by Let's Get It On. Becky accepts the nomination. Clean date is February 3rd, 2004. Believes her educational experience will make up for lack of service experience, i.e. ability to take and type notes, manage time. Maintains a 4.0 GPA at school with a full-time schedule. Has access to a computer, email and scanner. Wants to be of service. No misappropriation of funds.

Both candidates said they would be willing to act as an assistant to whoever is elected to the position.

Nominations for Treasurer: Recovery In The House nominates Victoria C., Back To Basics seconds. Victoria accepts the nomination.

Qualifications: Clean date is September 15th 2001. Acting PASC Treasurer since October 2004; GSR for home group. No misappropriation of funds.

Call the Count. Made by Back to Basics, seconded by Off the Hook. Voting GSRs present: 24, quorum still present.

Nominations for Archivist: Recovery In The House nominates Vickie D., seconded by Here and Now. Vickie accepts the nomination.

Qualifications: Clean date is August 5th, 1986. Currently holds the position of PASC Archivist and has held the position of Public Information Chair 2 years. No misappropriation of NA funds.

Nominations for RCM: Off The Hook Nominates Guy J., Learning To Live seconds. Guy accepts the nomination.

Qualifications: Clean date is March 17th, 1994. Service positions held at the World, Regional, Area and Group levels. Willing to step down from current position as GSR of home group to accept the RCM position. Ability to represent the Area's conscience at the Regional business meetings.

Motion to close made by Wayne, seconded by Allen, result of vote: 17 Opposed, 5 in Favor, 1 Abstention.

Nominations for Alternate RCM: No one was nominated for the position and the it remains open.

Nominations were closed at this time.

Call the Count made by This Is It, seconded by Clean Freaks. Voting GSRs present: 23, quorum still present.

Motion #14, motion dies due to absence of maker.

Motion #15, made by: Chuck R., seconded by Kick The Monkey.

Motion: This motion is to register our meeting place, time and name. We have an apartment complex of 96 units and have approximately 15 people that are waiting for these meetings to start. I am sure there will be more who will want to attend.

Purpose: The purpose of this motion is to start a new meeting place Lutheran Church, Tuesdays and Thursdays 10:00-11:00 am, Rainbow Room, Name: S.O.S. 11305 SW Bull Mt Road, Tigard, OR 97224. Our start date is March 3rd, 2005.

Motion passes by general consent.

Call the count: Still at 23.

To be voted on during your home groups' business meeting.

Motion #16, Made by H & I, seconded by Ladies Nite Out

Motion: 1 case of soft back books to go to following clearance facilities:

- 1) 5 books-Farm
- 2) 5 books Clackamas County
- 3) 5 books to Justice Center
- 4) 5 books to CRCI
- 5) 5 books to Inverness
- 6) 5 books to Mac Claren

Purpose: To carry the message to the incarcerated addict.

Motion #17 dies due to lack of a second.

Motion #18, emergency motion made by Rusty C., seconded by Kick The Monkey.

Motion: To extend the nominations into March.

Purpose: So the NA member can be aware of what nomination are open.

Result of vote: 2/3 majority required. 12 For, 9 Opposed, 13 Abstentions. Motion fails.

Motion #22, made by Dustin B (Scivy), seconded by Ladies Nite Out.

Motion: To start a new meeting in West Linn Fridays and Saturdays from 7:00-8:00 pm and to get starter kit. (New Attitudes) March 4th and 5th.

4985 Willamette Falls Dr, West Linn, OR

Purpose: Bring more meeting to West Linn, Oregon City area.

Result of vote: motion passes by general consent.

Motion #23, made by Stan M., seconded by Scivy

Motion: to begin an NA meeting on Tuesday night at 7:00 pm called "Teens Steppin' Up". The focus will be the 12 Steps of NA. It will be a youth focused meeting. The place it meets is Grace Memorial Episcopal Church at 1535 NE 17th Ave. The meeting has 8-10 participants at present for its first meeting. For a starter kit.

Purpose: To approve a teen NA meeting in northeast Portland.

Result of vote: Motion passes by general consent.

Motion #20, made by PASO, seconded by Off The Hook.

Motion: That PASC sponsor a GSR workshop on April 17th following the Regional Service conference that will be hosted by our Regional Delegate to World.

Purpose: To further provide our area GSRs with information and training to be of better service to their group and the fellowship as a whole.

Result of vote: 13 For, 3 Opposed, 3 Abstentions.

Motion #21, emergency money motion made by PASO, seconded by Off The Hook.

Motion: To provide \$100.00 to our Regional Delegate to World for food and lodging in Portland April 16th, 2005.

Purpose: To offset expenses incurred by our Delegate to remain in Portland and host the GSR workshop.

Motion to close made by Kick the Monkey, seconded by Back To Basics.

Result of vote: Unanimous.