

**Board of Directors Meeting
June 5, 2005**

JB open the meeting at 11:05 am with a moment of silence followed by the Serenity Prayer for those who care to join.

Attendance: 9 Officers present.

This meeting has been called to address the current status of this Area's financial situation. JB offered six cost cutting measures:

- 1) Schedules cost the area \$250 every other month for 5,000. It has been suggested that when groups pick up their literature orders they can pick up their Group's "master" copy to take back and copy themselves.
- 2) Voicemail for the hotline costs \$35 each month and most shifts are always covered thereby making voicemail unnecessary.
- 3) H & I could perhaps cut out sending I.P.'s to their commitments and instead make it little white books and minimal schedules.
- 4) Only sending one RCM to the quarterly RSC instead of two thereby saving \$110.
- 5) Not compensating sub-committee RCM's to Quarterly RSC's thereby saving \$110 times 6=\$660.
- 6) No longer mailing out the PASC minutes saving \$135/month.

Joan brought up 3 points of interest

- 1) US Bank has offered to extend to us(PASC) a \$6,000 business credit line and after some discussion decided that it would be inappropriate to apply.
- 2) US Bank has requested a new point of contact and after some discussion the Chair and Treasurer would both be contact names and numbers.
- 3) The State of Oregon, Department of Justice stating that our IRS tax exempt status has expired. Joan is faxing the letter to Martin, the CPA that did the original filing back in April 2004, to resolve this matter. Vicki D, archivist produced the original filing and gave the appropriate paper work to Joan to work on resolving this matter.

Michelle M. had contact with the Service Office landlord and he has requested names of contact. She also had questions about other buildings he has and availability. Of and thesis his largest. Rick P. stated that issues involving the building should be to the PASO chair, and issues involving business (i.e. the lease) should go to the Area chair.

There was lengthy discussion on what the Area could do to get through the current financial crisis we are in. The following are some of items discussed at the meeting:

Central statement by BOD (by Michelle M.)

Meeting schedules every 3 months instead of every 2; saving 250\$/year (Vicky)

Outreach to groups (Vicky)

Big cut down on schedules in order not to create resentments from groups. (Rick)

Fund raiser from PASO (Rick)

We cannot just walk away from PASO (Rick, Victoria, World)

Outreach education to the groups (Paul)

Limited number of schedules to groups (Ron)

Ask for some funds back from PCRCNAXIII seed money (Ron)

Copier for area (Ron)

Fund-raisers from PASO(Ron)

Meetings at Service office(Ron)

Plan of action?(Kat)

Not entertaining new money expenses from area motions(Dennis)

Unity days and centrally worded document from BOD(Jerry)

Temporary solutions to longer term problems, fund raisers, connecting to the North side meetings, centrally worded document,(John B.)

Centrally worded document, focus in on the solutions with an immediate fund raising plans (BA)

History, status and intent(Will)

After much discussion, the following items were implemented:

1. Hotline will give 30 day notice to cancel voicemail service.
2. Beginning with June 2005 the minutes of the PASC meeting will no longer be mailed. They will go out in email only. They can be accessed by going to our website www.portlandna.com, or by stopping by the PASO for a hard copy of the minutes.
3. H & I will cut back on their monthly literature order by \$100.
4. Car Wash Fundraiser on June 19, 2005, 12:00 pm – Arby's Parking Lot at 82nd & Foster.
5. Paul J, Victoria and Becky will be coordinating outreach to groups that do not participate at Area and report back.
6. Only RCM will be reimbursed for attending the RSC. Alt RCM and Subcommittee RCM'S will go at their own expense.
7. The first priority for the Area will be paying the lease on the PASO, because per World, this would negatively affect NA as a whole if our Area were to default on the lease of the building.
8. There will be a central long worded document drafted by the Area Chair and approved by the BOD as to the state of the area, the hope is that this will foster unity within our area.

Meeting Adjourned.

The next regularly scheduled BOD Meeting will be held on June 25, 2005 at 12:00 pm at the Portland Area Service Office.