

**Portland Area Service Committee**  
**Monthly Agenda**  
**January 29<sup>th</sup>, 2005**  
**Set to begin at 2p.m.**

1. Call meeting to order
2. Moment of Silence, followed by the Serenity Prayer for those who care to join
3. Reading of the Twelve Traditions
4. Reading of the Twelve Concepts
5. Reading of the Concept of the month (1)
6. Reading of the Dedication to Service
7. Roll Call of Officers
8. Roll Call of Groups
9. Establish a quorum
10. New GSR orientation
11. Treasurer Report
12. Secretary Report, including the reading of the minutes from the last meeting.
13. Chair Report; mail call
14. Open Forum- NA related (20minutes)
15. Vice Chair Report- Subcommittee and Regional issues
  - 15a Activities
  - 15b Hospitals and Institutions
  - 15c Hotline
  - 15d Literature
  - 15e Outreach
  - 15f Public Information
  - 15g RCM/ Alternate RCm
  - 15h PASO
  - 15i PCRCNA XIII 2006
16. New GSR recognition
17. Break 15min maximum
18. Reopen meeting with moment of silence followed by the Serenity Prayer
19. Count of voting GSR's
20. Unfinished business
  - 20a. Motion
21. New Business
22. Announcements
23. Close

*This record has not yet been amended or accepted by a vote of the PASC fellowship*

**Portland Area Service Committee  
of Narcotics Anonymous  
53 SE 80<sup>th</sup> Avenue  
Portland, OR 97213  
December 18<sup>th</sup>, 2004**

The Chair called the meeting to order at 2:00 pm. The meeting opened with a moment of silence followed by the Serenity Prayer for those who cared to join in.

The 12 Traditions were read by: Brian.

The 12 Concepts were read by: Tony.

The 12<sup>th</sup> Concept was read by: Claire and Laurence.

The Dedication to Service was read by: Marty.

**Roll call of the BOD**

14 were present.

**Roll call of Groups**

46 groups answered the roll call.

**Quorum**

Quorum was present and set at 23.

**New GSR Orientation**

**Treasurer Report, Victoria C.**

Victoria wants it reported that four people are doing the job of Treasurer that have not been voted in by the Area. Sunny and Charlie have not been voted in but are doing accounts receivable and accounts payable. Victoria has been appointed interim treasurer since Joan resigned. Joan is still doing the Treasurer's written reports. See attached reports.

**Secretary Report, Mary E.**

Rick motioned to waive the reading of the minutes, seconded by Hour of Power. Motion passed by general consent.

Amendment to November minutes include the minutes from the BOD meeting, held November 28<sup>th</sup>, 2004. Motion to accept the minutes as amended made by (?), seconded by What It Is, motion passed by general consent.

Linda R. offered to assist me today by taking notes. She is in no way willing to accept a nomination for the Secretary position to abandon the position of Hotline Chair. Please check in with her if you missed the roll call and direct your questions to me. The Sub-committee Chairs need to submit a written report to me.

Please make sure the mailing information on the sign in sheet is correct. I would like to continue to offer the option of emailing the minutes to GSRs. However, any information submitted in written form also needs to be submitted in electronic form. This information is also posted on our website.

The November minutes were supposed to include the minutes from the BOD meeting held November 28<sup>th</sup>, 2004. I will include them in the December minutes as an amendment. I apologize for sending out the minutes so late but I had a lot of other things that required my attention in November. Personal obligations prevented me from meeting with the postmaster to apply for our mailing permit and to verify conditions to meet the bulk mailing requirements. I should be able to meet with him in January. Plan on bringing bulk mail to Area next month.

Please be aware that I will be leaving this position in March, 2005 and it will make a real difference if the potential candidate for the Secretary position works with me until then.

The by-law ad hoc committee has completed about half of its task. The completion of this work far outweighs the time it will take to complete it. It is my opinion that we should continue until it's finished and that we should take as much time as we need to make sure we are thorough.

In 2002, a Motion #15 was passed requesting a total amount of \$130.00 be spent on 2 copies of the book titled "Oregon Non-profit Corporation Handbook". I would like to know where the books are and that they are restored to the possession of the Area for reference. [Response from Colin: Rick and Billie, our former Treasurer, have them.]

I would also like it noted that the date, time and location of future sub-committee meetings are clearly announced and recognized as being open meetings that anyone is welcome to attend.

### **Chair Report, Colin W.**

Colin read this statement to all in attendance at the PASC business meeting.  
*"As most of the groups know a motion recently passed that approved a budget which directly affected the sub-committees and groups. This decision has introduced many concerns and challenges to our area. We want to make a formal apology if any groups or sub-committees felt disrespected or confused as a result of this motion. In the following months we will be focusing on solutions which will attempt to appeal to as many groups and members as possible. Any and all involvement at the member, group, and sub-committee level is invited and encouraged.*

*Sincerely,*

*Portland Area Service Committee"*

Colin made amends for leaving last month and wants to fulfill his term as chair. Colin passed out mail.

Colin announced that the Portland Area Service Office sub-committee will hold two business meetings in January. January 2 and the 16<sup>th</sup>, both on Sundays at 1:00 pm at the new P.A.S.O. location. All are welcome and invited to attend.

## **Open Forum**

### **Vice Chair Report, Paul J.**

Conducts sub-committee reports.

### **Activities sub-committee report, Aaron R.**

During the most recent quarterly audit we were finally able to reconcile our bank account. A complete report is included with the minutes. We also need financial assistance for our events. We plan to submit a motion that will designate seed monies for specific events and to define "major money events" as those above the \$1500.00 amount.

### **Hospitals & Institutions sub-committee report, given by Rick P.**

We made 53 commitments, 10 were missed, 2 cancelled and 754 addicts were seen.

### **Hotline sub-committee report, Linda R.**

The hotline meeting was last Friday, December 10, 2004, we had five members in attendance, including the Chair. I appointed Shannon G. as Interim Vice Chair until nominations in February, 2005. And just as an added note, Shannon has been doing the job of Vice Chair for months and just celebrated 1 year clean which is a requirement of the position. The committee is grateful to have her, as am I.

The hotline has no by-laws; we are currently operating under guidelines. The Chair will research and determine the proper procedure for developing an ad hoc committee to develop such by-laws. It was suggested that an ad hoc committee could meet 1 hour prior to our regular business meeting. The hotline will now meet on the first Friday of each month at the Portland Area Service Office, 53 SE 80<sup>th</sup>, Portland, at 7:00 pm, so as not to conflict with any other sub-committee meetings. Our next business meeting will be held on January 7, 2005 at 7:00 pm. We currently have all phone line shifts filled, although we are looking for those willing to be of service for our alternate phone line workers. We also have an opening for secretary. A motion will be presented at Area to put a moratorium on any motions brought forth to merge the Hotline and PASO phone lines. This is to allow things to settle with the opening of the Service Office and keep the integrity of the Hotline, as well as, to continue researching all the costs involved in making such a change. On December 1, 2004 the hotline began transferring the phone line by each individual shift worker. This change results in a \$250 a month savings to the Area. Except for a few clichés, it has run relatively smoothly. We hope to see you at our next meeting.

Thanks, Linda R.

### **Literature sub-committee report, Jeff S.**

No written report was submitted. See attached Treasurer's report for financial details. We are waiting to find out if we will be directed by the P.A.S.C. to increase the cost of literature. Continue to use current order forms until further notice.

### **Outreach sub-committee report, Jerome J.**

The sub-committee supports the new P.A.S.O. office and hopes the P.A.S.O. will accommodate our sub-committee in scheduling and a place for GSR orientation

(concerns). Becky is the new GSR co-orientation coordinator who reports from Broward County in Florida that unity is very strong there. We were invited to attend and did attend the one existing meeting in the Dalles, Rebels with a Cause. It is the only meeting in a city of 12,000 people. Nanette and Jessica visited Step Sisters in Oregon City; they also need support. Jerome, former Outreach chair, recommitted to working on the sub-committee and is getting a lot done. He announced 2 schedule changes on the website and has had e-mail correspondence with the Monday Alternative meeting in Newberg and Walk Your Talk in Troutdale. Still no word from Never Too Late in Tigard.

**Public Information sub-committee report, Jim B.**

We are still using the standard mailing rates.

We set up a booth at the Family Resource Fair at Fernwood High School. Scott attended with me and we used the opportunity to network with professionals. We're planning to be invited back for more presentations to network with other resource people.

Please remember to fill out the Schedule Change form if there are in changes affecting the time, place and location your group meets to help us main an accurate meeting schedule.

The Monday Medicine group folded.

**RCM report, J.B.**

We will be voting on the Regional Motions for me to take to the next business meeting. Region plans to provide a copy of their minutes and by-laws at that time.

The Regional Assembly will be held in Salem, February 4,5,and 6, 2005. It is the responsibility of the GSR position to attend as a representative of your group and I encourage everyone to go.

As a suggestion, "The Group" booklet says that a group can set aside money so that their GSR can attend. Groups can also combine their resources to attend.

Fill out a World Pool resume if you're interested in being considered for service at the World level. They are also available from the P.A.S.C. Secretary and at the WSO website.

**Alternate RCM, Thom M.**

I really need help planning the up-coming Regional Conference. We plan to hold it here at the P.A.S.O. office and a planning meeting is scheduled for January 8<sup>th</sup>, at the P.A.S.O. at 2:00 pm on Saturday.

**P.A.S.O. sub-committee report, Ron C.**

We will hold 2 business meetings in January. The 2<sup>nd</sup> and the 16<sup>th</sup> at 1:00 pm at the P.A.S.O.

At the last business meeting we discussed the possibility of signing a contract on a copy machine. We are in the process of determining how much we are currently spending on copies and how much we might be able to save with the use of our own copier.

There were several concerns. The first is what is included as far as maintenance and service of the machine, how many copies and their cost; who and how the machine will be used; and whether or not it will meet our needs. The lease will include ownership at it's termination and the question of how quickly it might become outdated came up and

if, at the end of the contracted period, we would still continue to have a maintenance agreement. We plan to do further research and there will be more discussion about this during the planned business meetings.

**Website ad hoc committee report, Dennis P.**

The Webmaster has connected *Mapquest* links to all but a few meetings and was directed by the P.A.S.C. not to remove them from the schedule just because there is no map link to them. The website is up and running and is completed at this point.

**P.C.R.C.N.A.XIII report, Claire K.**

**PCRCNA XIII**

Pacific Cascade Regional Convention of Narcotics Anonymous

“Together We Have It All” Spring, 2006

December ASC Report

Addicts at all stages of recovery are invited to help plan this event - We need you all!

Next meetings: December 19, 2004

January 16, 2005

February 20, 2005

Open positions: Entertainment vice chair

Hotels and Hospitality vice chair

Programming vice chair

Merchandise vice chair

Arts and Graphics vice chair

Potential speakers are encouraged to submit tapes/cds to the committee by March 2005 for consideration. Clean time requirements are 5+ years for workshop speakers and 10+ years for main speakers.

The email address is PCRCNA XIII

Pacific Cascade Regional Convention of Narcotics Anonymous

“Together We Have It All” Spring, 2006

December ASC Report

Addicts at all stages of recovery are invited to help plan this event - We need you all!

Next meetings: December 19, 2004

January 16, 2005

February 20, 2005

Open positions: Entertainment vice chair

Hotels and Hospitality vice chair

Programming vice chair

Merchandise vice chair

Arts and Graphics vice chair

Potential speakers are encouraged to submit tapes/cds to the committee by March 2005 for consideration. Clean time requirements are 5+ years for workshop speakers and 10+ years for main speakers.

The email address is: PCRCNA13@portlandna.com.

Fundraising events: January – no event

February 5, 2005 Spiritual Breakfast

March 12, 2005 Dance

**New GSR Recognition**

Unchained	Michelle M.	GSR
Burnside Blues	Rebekah W.	Alt GSR
From Hell to Heaven	Travis T.	GSR
Present Reality	Sally B.	Alt GSR
Don't Know	Marty M.	GSR
Late Night Recovery	Dustin B.	Alt GSR

We welcome them and ask that they keep coming back!

**Break 4:40 – 4:50 pm**

Reopen the meeting with a moment of silence followed by the Serenity Prayer.

**Count of voting GSRs**

26 present, quorum met. (Quorum established at 23.)

**Vote on Regional Motions**

Motion #1 was tabled because the budget has not yet been completed.  
Motions # 2 and 3 were housekeeping motions and included for group information only.  
They did not require a vote.

Motion #4, by-law change. Result of vote: 13 For, 0 Opposed, 9 Abstentions.  
Motion #5, by-law change. Result of vote: 19 For, 0 Opposed, 4 Abstentions.

Back To Basics motions to extend meeting at 5:00pm, seconded by Hour of Power.  
Result of vote: 18 For, 5 Opposed, 0 Abstentions.

Motion #6, by-law change. Result of vote: 19 For, 0 Opposed, 5 Abstentions.  
Motion #7, by-law change. Result of vote: 2 For, 0 Opposed, 3 Abstentions.  
Motion #8, by-law change. Result of vote: 18 For, 0 Opposed, 6 Abstentions.

**Unfinished Business**

Motion #77, directs the P.A.S.O. sub-committee to assume responsibility for the annual picnic at Oaks Park. Chair ruled the motion out of order because it had been tabled two consecutive months and the maker was absent.

Motion #82, changes sub-section of the Activities sub-committee by-laws.  
Maker wanted to withdraw the motion and there was an objection. A motion to table was made by Tim D. and seconded by What's Really Going On?  
Result of vote: 11 For, 13 Opposed, 1 Abstention, motion to table fails.  
Result of vote on motion #82: 2 For, 18 Opposed, 4 Abstentions, motion fails.

Motion #92, motion to set aside \$1000.00 seed money to fund summer events put on by the Activities sub-committee. Maker withdrew the motion without objection.

Motion #88, to remove sub-committee names/phone numbers from the February/March meeting schedule.

Result of vote: 21 For, 3 Opposed and 2 Abstentions. Motion passed.

Motion #91, to rescind the current P.A.S.O. budget.

Result of vote: 9 For, 8 Opposed, 9 Abstentions. Motion fails. 2/3 majority required and 11 votes needed to pass.

### **Emergency Elections**

Victoria C. was appointed as the interim Treasurer by the Chair until regular elections are held in March 2005. It was determined that the position had been open less than 3 months and the Chair could appoint Victoria to the position.

### **New Business**

Motion # 93 was ruled out of order because the maker wasn't present.

Motion #99, made by Brody O., seconded by Unchained.

Motion: Requesting a starter kit for new meeting. It will be located in West Linn @ 4982 Willamette Falls Dr. this is a youth based meeting Thursday @ 7:00 pm. (Begins) January 6<sup>th</sup>. (Name of group): "Skivy".

Purpose: To promote by attraction to the youth in the Portland area providing a safe place for kids in recovery to get support.

Result of vote: Passed by general consent.

**Motion #94, Made by Activities sub-committee, seconded by Hope No Dope.**

**Motion: 1)That Activities be allowed to create a separate set aside line items for major money events with seed monies established and approved by the P.A.S.C. Donations to be dispersed at the end of event and financial obligations fulfilled. 2)That major money events be defined as any event that exceeds expenses of \$1500.00.**

**Purpose of motion: to attempt to put on all our year round events while keeping our current prudent reserve without juggling monies to having to do creative financing.**

*Please vote on this motion in your groups and bring the result to the next Area business meeting.*

At this time a member called for a count of voting GSRs. The count result was 19 and did not satisfy the quorum to continue doing business for the day.

Motion to close made by Unchained, seconded by Hour of Power.

Meeting ended at 6:00 pm.

